

Session 2024-25



GOVERNMENT COLLEGE ARKI



ADMISSION SCHEDULE

Sr. No.	Description	Dates	Days/Time
1.	Submission of Admission Form w.e.f.	03/06/2024	34
2.	Last date of Submission of Admission Form (online)	15/07/2024	
3.	Pre Admission counselling of Students	03/06/2024	15/06/2024
4.	Display of Merit List (UG 1st year Students)	16/07/2024	Upto 1:00 pm
5.	Fee to be deposited	16/07/2024 to 19/07/2024	4 days
6.	Display of Second Merit List	20/07/2024	Upto 11:00 am
7.	Fee to be deposited	20/07/2024 upto 5:00 pm	1 day
8.	Post Admission counselling	20/07/2024 to 22/07/2024	
9.	Regular Teaching w.e.f.	23/07/2024	

Procedure of Admission

1. Visit college website www.gcarki.hp.gov.in
2. Click on the online admission link/ student login to open it.
3. Read all the guidelines and eligibility conditions provided in the college prospectus available on the website.
4. Register yourself by clicking 'NEW REGISTRATION'/ SIGN UP tab, and note down username and password generated after registration for future reference . (Note: Provide your own working mobile No. and e-mail id only)
5. Login into your account and fill the admission form. Fill all the details carefully and only as per documents (such as matriculation and 10+2).
6. Upload your passport size photograph as well as other required documents. (Keep the soft copy of documents ready with size below 200 kb). Upload valid and correct documents only, otherwise your form will be REJECTED.
7. Submit the form, pay registration/prospectus fee of Rs. 50/- and download the PDF of the form for future reference.
8. After approval from the college admission committee, you will receive an email of approval, then pay fee online by clicking the tab 'PAY FEE'.
9. Download fee receipt and application/admission form, as you need to submit the same at the time of physical verification by concerned admission committee.

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From the Principal's Desk

Greeting to the Students!

The function of education is to teach one to think intensively and to think critically. Intelligence plus character - that is the goal of true education. Martin Luther King Jr.



On behalf of Govt. Utkrisht Mahavidalaya, Arki, I warmly welcome you all.

Government College Arki established in 1994, is a co-educational institute affiliated to HP University, Shimla. The college has achieved a reputation for nurturing and promoting excellence. Our college can boast of well equipped and digital classrooms and laboratories, language lab, well-stocked library, spacious playground, green campus and hygienic canteen facility etc. The college currently has 16 Departments and it offers 04 Under Graduate and 02 Post Graduate courses along with Post Graduate Diploma in Computer Application (PGDCA).

Besides curriculum, our students are imparted various skills through several trainings, orientation programmes, workshops and seminars. We are excited to announce that from this session, we will be offering a variety of skill courses from Add-on courses in Computer Application to specialized skill training in 5G Network Technician and EEE to enhance your learning experiences. A few skill courses are in the pipeline.

Additionally, we are pleased to inform you that from this session, Girls' Hostel facility will be available on campus, providing a safe and comfortable living environment for our female students.

Our college has also started Post Graduation programmes in English and History from last year, and I am proud to inform you that despite delay in the commencement of the programmes, all our MA students passed 1st Semester Exam in 1st division.

Furthermore, we have introduced indoor games and Gymnasium facilities to promote a healthy and active lifestyle among our students. We have started a Cyber Cafe run by our own BCA students to provide on-line form filling facilities in the college itself.

Our college is proud of very dedicated, well qualified, young and enthusiastic faculty and non-teaching staff members, who work hard and collaborate together to provide a wholesome learning environment for our students and for their all-round development.

I welcome you to this enterprising and promising institute to help you in academic pursuits and holistic growth. I sincerely hope that you all will be the architects of our nation that we all envision it to be.

Wish you all the best for a successful and fulfilling academic year ahead.

Warm Regards,

Prof. Sunita Sharma
PRINCIPAL

OUR VISION	OUR MISSION
To be a key factor for the economic and social transformation of the people of Arki region.	To provide multi-dimensional holistic education to the students for enlargement of intellectual and human dimensions.

A Brief Profile

Since its inception in the year 1994, Government College Arki has proved to be an important educational landmark of District Solan and is imparting education at the undergraduate level in all the three streams, viz., Science, Humanities and Commerce under the Choice Based Credit System (CBCS). In addition to these, Bachelor of Computer Applications (BCA) - a job orientated, degree course and MA in English & History have also been introduced. Located in pristine, picturesque surroundings of BatalGhatti, just 4 km from Arki, the college offers a very conducive environment for learning and envelopes even those who have the propensity to go wayward. The college, affiliated to H.P. University - Shimla, has brought higher education to the doorsteps of every household in the vicinity. Now, the students don't need to go to other places for their higher learning.

Starting its journey on 15 July, 1994 from the campus of GSSS, Arki, initially for two months and thereafter in the temporarily modified premises of Jal Shakti Vibhag, Arki this NAAC accredited, coeducational institution has evolved as a fountain head of learning providing quality education to the students of this primarily rural area. The number of students has exponentially risen from 110 in the first batch in 1994 to about 1000 in 2023. The college was shifted to its present sprawling campus at BatalGhatti in 1998. Here, it has separate Arts, Science and Administrative Blocks. The Science-Block was constructed with a substantial amount of three crores whereas the construction of the Arts-Block was sponsored by the Gujrat Ambujaa Cement Ltd. Today, the college possesses adequate infrastructure in terms of class-rooms, laboratories, a library, a well-equipped computer lab with wi-fi connection and a playground etc. To cater to the needs of SC and ST students (only girls) a four-storeyed hostel has also been constructed. However, the journey has not come to an end here only. Keeping in view the future educational scenario the college is exploring the possibilities of offering professional courses like PGDCA, BBA, BTA & JMC etc as well as M.A. courses. That is why college is striving hard for its infrastructural expansion.

The motto of the college, which means 'We taste immortality through knowledge', reflects the vision of the founder members of the college. They were wise enough to envision that the future would belong to people believing in 'meritocracy' and not 'mediocrity'. Keeping in with this dream the students also realize in all earnestness that 'quality' and not 'quantity' is the watch-word of the time. Hence, the excellent result in the university examination year after year and other co-curricular achievements of our students proves that they are continuing the traditions set by their predecessors. Our Alumni, who are making their presence, felt in all walks of life, carry forth a legacy which exudes more responsibility than privileges. It is hoped that the college fraternity will consider it sacrosanct to keep the reputation of the institution unsullied.

Teaching Faculty**PRINCIPAL: Ms. Sunita Sharma****SANSKRIT**

Dr. Jagdish Chand	Associate Professor	Ph.D.
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ENGLISH

Prof. Pooja Kashyap	Assistant Professor	M. Phil.
Dr. Veena Sharma	Assistant Professor	Ph. D.
Dr. Sanjeev Kumar	Assistant Professor	Ph. D.

HINDI

Dr. Rajan Tanwar	Associate Professor	Ph.D.
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SOCIOLOGY

Mr. Sohan Singh Negi	Assistant Professor	M.A.
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POLITICAL SCIENCE

Mr Yeshpal Sharma	Assistant Professor	M.Phil.
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PUBLIC ADMINISTRATION

Dr Anjan Kaur	Assistant Professor	Ph.D.
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GEOGRAPHY

Dr Dhan Dev Sharma	Assistant Professor	Ph.D.
Dr Amit	Assistant Professor	Ph.D.

HISTORY

Ms. Hemlata	Assistant Professor	M.Phil.
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ECONOMICS

Ms. Rekha Devi	Assistant Professor	M.Phil.
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PHYSICAL EDUCATION

VACANT

MUSIC - INSTRUMENTAL

Dr. Sandeep Gupta	Assistant Professor	Ph.D.
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MUSIC - VOCAL

Mr. Yogesh	Assistant Professor	M.Phil.
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PHYSICS

Dr Mast Ram	Associate Professor	Ph.D.
Ms. Jyoti	Assistant Professor	M.Phil.

CHEMISTRY

Dr Yashwant Shandil	Assistant Professor	Ph.D.
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MATHEMATICS

Mr. Chaman Pista	Assistant Professor	M.Phil.
Ms. Suman Kumari	Assistant Professor	M.Phil.

BOTANY

Dr. Jitender Thakur	Assistant Professor	Ph.D.
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ZOOLOGY

Dr. Hem Raj Surya	Assistant Professor	Ph.D.
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COMMERCE

Dr. Arun Kumar	Assistant Professor	Ph.D.
Mr. Sandeep Sharma	Assistant Professor	M.Com.
Dr. Parul Beri	Assistant Professor	Ph.D.

LIBRARIAN

Ms. Arun Bala	Librarian	M. Lib.
Ms. Manju	Asst. Librarian	B. Lib.

NON-TEACHING STAFF

Name	Designation
VACANT	Superintendent G-I
Mr. Lalit Gupta	Superintendent G-II
Mr. Raju	Sr. Assistant
Mr. Rajeshwar Sharma	Clerk
Mr. Buli Chand	Sr. Lect. Asstt.
Mr. Sudhir Pal	Sr. Lect. Asstt.
Mr. Layak Ram	Sr. Lect. Asstt.
Ms. Parwati Devi	Lab Attendent
Mr. Ved Prakash	Lab Attendent
Mr. Lokesh Kumar	Tabla VadaK
Mr. Prakash Chand	Peon
Ms. Nirmala	Peon
Mr. Jagtar	Peon
Smt. Roshani Devi	Peon
Smt. Asha Kumari	Peon
Smt. Asha Devi	Peon

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EXAMINATION SCHEDULE

Sr. No.	Description	Dates
1.	House Exam/MTT	Tentatively in the 2nd week of December 2024
2.	Final Exam/End Term Exam	01/04/2025 to 14/05/2025 (as per university schedule)

VACATION SCHEDULE

Sr. No.	Description	Dates	Days	Total Vacation
1.	Summer Vacation	18/06/2024 to 12/07/2024	25 days	65 days
2.	Diwali Break	29/10 to 02/11/2024	5 days	
3.	Winter Vacation	01/01/2025 to 04/02/2025	35 days	

CALENDAR OF ACTIVITIES

Orientation of the Students/ Principal's Address	First Week of August
NCC/NSS/ Rovers & Rangers Enrollment	July 2024
Foundation Day of the College	July 15, 2024
Kargil Diwas	July 26, 2024
CSCA Formation	Date to be notified by H.P.U.
International Youth Day	August 12, 2024
Independence Day Celebration	August 15, 2024
PTA Meeting	Second Saturday of September
Hindi Diwas	September 14, 2024
World Ozone Day	September 16, 2024
NSS Day	September 24, 2024
Functions of Subject Societies/ Clubs/ Youth Festival of HPU/ Sports/ Inter College Sports Championships	As per College/ University Calendar
Gandhi Jayanti Celebration	October 2, 2024
Rashtriya Ekta Diwas	October 31, 2024
Rovers and Rangers Day	November 7, 2024
National Legal Literacy Day	November 9, 2024
Constitution Day	November 26, 2024
Annual Athletic Meet	Last Week of November
NCC Day	4th Sunday of November
World AIDS Day	December 1, 2024
Mid Term Examination	Second Week of December 2024 (Tentative)
Human Rights Day	December 10, 2024
NSS Annual Camp	Second Week of February, 2025
National Science Day	February 28, 2025
Road Safety Week	Last week of February 2025
Annual Prize Distribution	First week of March 2025
International Women's Day	March 8, 2025
Term End Examination	April 1, 2025 – May 14, 2025

Admission committees for the Academic Session 2024-25

Humanities/ Arts

Dean: Dr Rajan Tanwar

BA 1st Year

1. Pooja Kashyap (Convener)
2. Dr. Anjan Kaur
3. Prof. Yogesh Kumar
4. Dr. Sanjeev Kumar
5. Prof. Hem Lata

BA 2nd Year

1. Dr. Sandeep Gupta (Convener)
2. Prof. Yesh Pal
3. Dr. Dhan Dev Sharma

BA 3rd Year

1. Prof. Sohan Singh Negi (Convener)
2. Dr. Veena Sharma
3. Prof. Rekha Devi

BCom

Dean: Dr. Arun Kumar

1. Prof. Sandeep Kumar (Convener)
2. Dr. Amit
3. Dr. Parul Beri

BSc (M/N)

Dean: Dr. Mast Ram

Non-medical:

1. Dr. Yashwant (Convener)
2. Prof. Chaman Pista
3. Prof. Jyoti

Medical

1. Dr. Hemraj (convener)
2. Dr. Jitender

MA History and MA English

1. Dr. Veena Sharma
2. Prof. Hemlata
3. Dr. Dhan Dev Sharma

BCA and PGDCA

Dean: Dr Mast Ram

1. Prof. Chaman Pista
2. Sh. Devin Sharma
3. Ms. Ritika
4. Sh. Khemraj



INTRODUCTION TO UGC-CBCS (CHOICE BASED CREDIT SYSTEM)

Himachal Pradesh University, Shimla has adopted the UGC framework of curriculum under CBCS from the academic session 2016-17 for the purpose of ensuring uniformity in the standards of higher education and to provide the students quality education on at par with the best in India. The relevant details of the new UGC- CBCS are as follows:

The UGC-CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill-based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

Outline of Choice Based Credit System

1. **Discipline Specific Core (DSC) Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
2. **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

Discipline Specific Elective (DSE) Course (2 each for regular courses): Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

Dissertation/Project Work: An elective course of 6 credits, designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project work. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

Generic Elective Course (GEC): An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure to other subjects/disciplines is called a Generic Elective Course.

3. **Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses / Foundation**

Course: The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective

Course (AEEC). "ECC" courses are the courses based upon the content that leads to Knowledge enhancement. They (i) Environmental Science, (ii) English/MIL Communication] are mandatory for all disciplines. AECC courses are value- based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

Ability Enhancement Compulsory Course (AECC): Environmental Science, English Communication/MIL Communication.

Skill Enhancement Courses (SEC) (Minimum 4): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction. P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

Note:

A student would be generally required to undertake the Skill Enhancement Courses (SEC) pertaining to the First Elective subject selected by her/him and the nature of the under graduate degree awarded to the

candidate upon the successful completion of the course will be dependent upon it. For example, if a candidate has opted for History/Chemistry as her/his First Elective and completes four SE courses in History/Chemistry, s/he will be awarded the degree of B.A. with History/B. Sc. with Chemistry respectively.

COURSE STRUCTURE

Award of Degree

1. An undergraduate degree in Science discipline may be awarded if a student completes 4 core papers each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 papers each from a list of Discipline Specific Elective papers based on three disciplines of choice selected above, respectively.
2. An undergraduate degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice, 2 core papers each in English and Hindi/MIL, respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective Papers based on the two disciplines of choice selected above, respectively, and 2 papers from the list of Generic Elective papers.
3. A regular candidate shall have to undergo the prescribed courses of study in the college for a period not less than three academic years (and not more than five academic years), and shall have to pass the examinations prescribed and fulfil such conditions as have been prescribed thereof.
4. For the degree (B.A./ B.Sc./ B. Com.), the student will have to cumulate a minimum of 132 successful credit hours of coursework over a minimum of three and a maximum of five years from the date of admission.

ELIGIBILITY CONDITIONS (CBCS)

A pass in the Senior Secondary (+2) Examination (any academic stream) conducted by the H.P Board of School Education (or in case of Shashtri, pass in Prak Shashtri from Sanskrit Colleges affiliated to the HPU) or an examination accepted as equivalent thereto by the various bodies of the H.P.University.

1. An applicant who has passed the qualifying examination with science stream shall be given admission to B.Sc. Programme. An applicant who has passed the qualifying examination with commerce stream shall be given preference in admission to B. Com. Programme.
2. An applicant must not be more than 23 years of age (25 years for girl student only) on 01-07-2024. The upper age limit is raised to 26 years for S.C. and S.T. applicants. However, in case of overage applicants, the Vice Chancellor, H.P.University may allow a relaxation up to six months.
3. Only an applicant having passed 10+2 examination with English as one of the compulsory subjects from any Indian University/Board recognized by law can seek admission.
4. The candidates who have been placed under compartment in the 10+2 examination will not be admitted to the college.
5. Only those students who have passed in all subjects in 10+2 from the National Open School (Delhi) shall be admitted to B.A./B. Com. I subject to the minimum eligibility conditions stated above.
6. Initially all admissions shall be provisional and subject to the final approval by H.P. University.
7. Admission of a student is liable to be cancelled in case he/she furnishes incomplete/ wrong/ false information or in case of concealment of facts. Disciplinary action will also be taken against such a candidate.
8. Rules of admission are subject to change as per the Himachal Pradesh University notifications issued from time to time.

RESERVATION OF SEATS

120 Point Reservation Roster for Admission:

Roster for Admission and Reservation (as per HP University) Separate roster for each category as mentioned below will be maintained.

1PwD	26SC	51	76	101PwD
2	27ST	52SC	77	102
3	28	53ST	78SC	103
4	29	54	79SP	104
5	30	55	80ST	105
6	31	56	81CUL	106SC
7SC	32	57	82PwD	107ST
8	33SC	58	83	108
9	34	59SC	84	109
10	35	60SP	85SC	110
11	36	61CUL	86	111
12SC	37	62PwD	87	112
13ST	38CUL	63	88	113SC
14	39SC	64	89	114
15	40SP	65SC	90	115
16	41ST	66	91SC	116
17	42PwD	67ST	92	117SP
18SC	43	68	93ST	118CUL
19SP	44	69	94	119SC
20CUL	45	70	95	120ST
21PwD	46SC	71	96	
22	47	72SC	97SC	
23	48	73	98CUL	
24	49	74	99SP	
25	50	75	100	
(PwD-5%)	(CUL-5%)	(SP-5%)	(SC-15%)	(ST - 7.5%)

Note: 2 seats are reserved for Single Girl Child (on merit basis). The candidate will have to submit a proof of her status as a Single Child issued by competent authority.

Subject Combination BA 1st Year

Sr. No.	DSC-I	DSC-II	Sr. No.	DSC-I	DSC-II
1	Economics	English	62	Music (V)	Economics
2	Economics	Geography	63	Music (V)	English
3	Economics	Hindi	64	Music (V)	Hindi
4	Economics	Maths	65	Music (V)	History
5	Economics	Music (I)	66	Music (V)	Pol. Science
6	Economics	Music (V)	67	Music (V)	Pub. Administration
7	Economics	Phy. Education	68	Music (V)	Sanskrit
8	Economics	Pol. Science	69	Music (V)	Sociology
9	Economics	Pub. Administration	70	Phy. Education	Economics
10	Economics	Sanskrit	71	Phy. Education	English
11	Economics	Sociology	72	Phy. Education	Hindi
12	English	Economics	73	Phy. Education	History
13	English	Geography	74	Phy. Education	Pol. Science
14	English	History	75	Phy. Education	Pub. Administration
15	English	Maths	76	Phy. Education	Sanskrit
16	English	Music (I)	77	Phy. Education	Sociology
17	English	Music (V)	78	Pol. Science	Economics
18	English	Phy. Education	79	Pol. Science	English
19	English	Pol. Science	80	Pol. Science	Geography
20	English	Pub. Administration	81	Pol. Science	Hindi
21	English	Sociology	82	Pol. Science	History
22	Geography	Economics	83	Pol. Science	Maths
23	Geography	English	84	Pol. Science	Music (I)
24	Geography	Hindi	85	Pol. Science	Music (V)
25	Geography	History	86	Pol. Science	Phy. Education
26	Geography	Maths	87	Pol. Science	Sanskrit
27	Geography	Pol. Science	88	Pol. Science	Sociology
28	Geography	Pub. Administration	89	Pub. Administration	Economics
29	Geography	Sanskrit	90	Pub. Administration	English
30	Geography	Sociology	91	Pub. Administration	Geography
31	Hindi	Economics	92	Pub. Administration	Hindi
32	Hindi	Geography	93	Pub. Administration	History
33	Hindi	History	94	Pub. Administration	Music (I)
34	Hindi	Music (I)	95	Pub. Administration	Music (V)
35	Hindi	Music (V)	96	Pub. Administration	Phy. Education
36	Hindi	Phy. Education	97	Pub. Administration	Sanskrit
37	Hindi	Pol. Science	98	Pub. Administration	Sociology
38	Hindi	Pub. Administration	99	Sanskrit	Economics
39	Hindi	Sociology	100	Sanskrit	Geography
40	History	English	101	Sanskrit	History
41	History	Geography	102	Sanskrit	Music (I)
42	History	Hindi	103	Sanskrit	Music (V)
43	History	Maths	104	Sanskrit	Phy. Education
44	History	Music (I)	105	Sanskrit	Pol. Science
45	History	Music (V)	106	Sanskrit	Pub. Administration
46	History	Phy. Education	107	Sociology	Economics
47	History	Pol. Science	108	Sociology	English
48	History	Pub. Administration	109	Sociology	Geography
49	History	Sanskrit	110	Sociology	Hindi
50	History	Sociology	111	Sociology	History
51	Maths	Economics	112	Sociology	Music (I)
52	Maths	English	113	Sociology	Music (V)
53	Maths	Geography	114	Sociology	Phy. Education
54	Music (I)	Economics	115	Sociology	Pol. Science
55	Music (I)	English	116	Sociology	Pub. Administration
56	Music (I)	Hindi			
57	Music (I)	History			
58	Music (I)	Pol. Science			
59	Music (I)	Pub. Administration			
60	Music (I)	Sanskrit			
61	Music (I)	Sociology			

Number of Seats

Sr No.	Subject	No. of Seats	DSC-1 Seats	DSC-2 Seats
1.	Economics	80	40	40
2.	English	100	50	50
3.	Geography	100	50	50
4.	Hindi	80	40	40
5.	History	80	40	40
6.	Mathematics (Arts)	20	10	10
7.	Music	80	40	40
8.	Physical Education	80	40	40
9.	Political Science	80	40	40
10.	Public Administration	80	40	40
11.	Sanskrit	80	40	40
12.	Sociology	80	40	40
13.	Botany	80	40	40
14.	Chemistry	100	50	50
15.	Mathematics (Science)	80	40	40
16.	Physics	100	50	50
17.	Zoology	80	40	40
18.	Commerce	120		

An overview of the Course Structure for B.A. Stream

COURSE TYPE	CODE	SUBJECT	PAPERS	1ST	2ND YEAR	3RD	CREDIT	TOTAL
DISCIPLINE SPECIFIC CORE COURSES(DSC)(TOTAL= 12 PAPERS)	CORE(COMPULSORY)	ENGLISH	2	1	1	6	12
	CORE (ELECTIVE)	SKT /HINDI	2	Hindi	Skt	6	12
	DSC-1A &DSC- 1B	FIRST OPTED SUBJECT	4	2	2	6	24
	DSC-2A&DSC - 2B	SECOND OPTED SUBJECT	4	2	2	6	24
ABILITY ENHANCEMENT COMPULSORY COURSES (AECC) (TOTAL= 2 PAPERS)	AECC-I (COMPULSORY)	ENVIRONMENT SCIENCE (COMPULSORY)	1	1	4	4
	AECC-II (COMPULSORY)	HINDI/SKT/ENGLI SH (COMPULSORY)	1	1	4	4
SKILL ENHANCEMENT COURSES (SEC)	SEC-1 & SEC-2	RELATED TO FIRST OPTED SUBJECT	4	2	2	4	16
DISCIPLINE SPECIFIC ELECTIVE COURSES(DSE) (TOTAL =04 PAPERS)	DSE-I & DSE-II	RELATED TO FIRST OPTED SUBJECT	2	2	6	12
	DSE-III & DSE-IV	RELATED TO SECOND OPTED SUBJECT	2	2	6	12
GENERIC ELECTIVE (GE) (TOTAL=2 PAPERS)	GE-I & GE-II	(AS PRESCRIBED IN THE SYLLABUS OF FIRST OPTED SUBJECT	2	2	6	12
TOTAL CREDITS								132

An Overview of the Course Structure for B.Sc. Stream

S.N.	COURSE	CREDITS	SUBJECT	1ST YEAR (TOTAL=8 PAPERS)	2ND YEAR (TOTAL=8 PAPERS)	3RD YEAR (TOTAL=8 PAPERS)	TOTAL CREDITS
1	DSC	6	1ST OPTED SUBJECT	DSC-1A DSC-1B	DSC-1C DSC-1D	----	72
			2ND OPTED SUBJECT	DSC-2A DSC-2B	DSC-2C DSC-2D	----	
			3RD OPTED SUBJECT	DSC-3A DSC-3B 6x6 = 36	DSC-3C DSC-3D	----	
2	DSE	6	RELATED TO 1ST OPTION	----	----	DSE-1A DSE- 1B	36
			RELATED TO 2ND OPTION	----	----	DSE-2A DSE- 2B	
			RELATED TO 3RD OPTION	----	----	DSE-3A DSE-3B 6X6 = 36	
3	AECC	4	ENVIRONMENT SCIENCE	AECC-I	----	----	8
			ENG/HINDI/SKT	AECC-II 2X4=8 Eng./SKt.	----	----	
4	SEC	4	RELATED TO 1ST OPTION	----	SEC1	SEC3	16
			RELATED TO 1ST OPTION	----	SEC2 2x4=8	SEC4 2x4=8	
5	GE	N/A	----	----	----	----	----
	TOTAL		44	44	44	132	

For Admission to B.Com. 1st Year

B. Com 1st Year			
1	Environmental Studies		AECC-1
2	B.C 1.1 Financial Accounting	Core Course	C-1
3	B.C 1.2 Business Organization and Management	Core Course	C-2
4	English-I Core Course (Compulsory for B.A / B.Com)	Core Course	C-3
5	Language: English/Hindi/Modern Indian Language Eng./SKt.		AECC-2
6	B.C 1.3 Business Law	Core Course	C-4
7	B.C 1.4 Business Statistics and Mathematics	Core Course	C-5
8	Hindi/Modern Indian Language	Core Course	C-6
B. Com IIrd Year			
1	B.C 2.1 Company Law	Core Course	C-7
2	B.C 2.2 Income Tax Law and Practice	Core Course	C-8
3	English – II	Core Course	C-9
4	B.C 2.3 Computer Application in Business	SEC-1	
5	HIND400 Hindi – II	Core Course	C-10
6	B.C 2.4 Corporate Accounting	Core Course	C-11
7	B.C.2.5 Cost Accounting	Core Course	C-12
8	B.C 2.6 E-Commerce	SEC-2	
B. Com IIIrd Year			
1	Discipline Specific Elective		DSE-1
2	Discipline Specific Elective		DSE-2
3	B.C 3.3 Entrepreneurship		SEC-3
4	ECONA313 Economy of Himachal Pradesh		GE-1
5	Discipline Specific Elective		DSE-3
6	Discipline Specific Elective		DSE-4
7	B.C 3.7 Personal Selling & Salesmanship		SEC-4
8	ECONA314 Indian Economy		GE-2

A candidate applying for admission to B.Com. 1st year will study Commerce as her/his primary subject. Related subjects will be allotted to the candidate within the framework of the curriculum in Commerce approved by H.P. University, Shimla.

In addition to the two elective courses, all students applying for admission to B. Com. I will study Compulsory English and EVS as Compulsory Ability Enhancement Course (AECC).

However, for the details of the syllabus of each subject, students may visit the official website of Himachal Pradesh University www.hpu.ac.in

Courses with course codes for B.Sc. (Pass Course) (First Year)

Subject	Type of Course	Course Code	Title of course
Chemistry	DSC IA/IIA/IIIA	CHEM101	Atomic structure, bonding, general organic chemistry & aliphatic hydrocarbons
	DSC IB/IIB/IIIB	CHEM102	States of matter, chemical kinetics & functional organic
Botany	DSC IA/IIA/IIIA	BOTA101	Biodiversity (Microbes, Algae, Fungi and Archegoniate)
	DSC IB/IIB/IIIB	BOTA102	Plant Ecology and Taxonomy
Zoology	DSC IA/IIA/IIIA	ZOOL101	Animal Diversity
	DSC IB/IIB/IIIB	ZOOL102	Comparative Anatomy and Developmental Biology of Vertebrates
Physics	DSC IA/IIA/IIIA	PHYS101	Mechanics Theory
	DSC IB/IIB/IIIB	PHYS102	Electricity, Magnetism and EMT Theory
Mathematics	DSC IA/IIA/IIIA	MATH101	Differential Calculus
	DSC IB/IIB/IIIB	MATH102	Differential Equation
English	AECC-II	ENG104	Writing Skill
Environmental Science	AECC-I	ENVS2AECC02	Environment Science

Courses with course codes for B.Sc. (Pass Course) Second Year)

Subject	Type of Course	Course Code	Title of course
Chemistry	DSC IC/IIC/IIIC	CHEM201	Solutions, phase equilibrium, conductance, electrochemistry & organic chemistry
	DSC ID/IID/IIID	CHEM202	Chemistry of main group elements, chemical energetics and equilibria
	SEC I	CHEM203	Basic Analytical Chemistry
	SEC II	CHEM204	Fuel chemistry & chemistry of cosmetics & perfumes
Botany	DSC IC/IIC/IIIC	BOTA201	Plant Anatomy and Embryology
	DSC ID/IID/IIID	BOTA202	Plant Physiology and Metabolism
	SEC I	BOTA203	Biofertilizers
	SEC II	BOTA204	Gardening and Floriculture
Zoology	DSC IC/IIC/IIIC	ZOOL201	Physiology and Biochemistry
	DSC ID/IID/IIID	ZOOL202	Genetics and Evolutionary Biology
	SEC I	ZOOL203	Medical Diagnostics
	SEC II	ZOOL204	Apiculture
Physics	DSC IC/IIC/IIIC	PHYS201	Statistical and Thermal Physics
	DSC ID/IID/IIID	PHYS202	Waves and Optics
	SEC I	PHYS203	Physics Workshop Skill
	SEC II	PHYS206	Computational Physics
Mathematics	DSC IC/IIC/IIIC	MATH201	Real Analysis
	DSC ID/IID/IIID	MATH202	Algebra
	SEC I	MATH309	Integral Calculus
	SEC II	MATH310	Vector Calculus

Courses with course codes for B.Sc. (Pass Course) (Third Year)

Subject	Type of Course	Course Code	Title of course
Chemistry	DSE IA/IIA/IIIA	CHEM301	Polynuclear hydrocarbons dyes, heterocyclic compounds and spectroscopy (UV, IR, NMR)
	DSE IB/IIB/IIIB	CHEM304	Chemistry of transition and inner transition elements, coordination chemistry, organometallics, acids and bases
	SEC III	CHEM307	Chemical technology & society and business skills for chemistry
	SEC IV	CHEM308	Pesticide chemistry & pharmaceutical chemistry
Botany	DSE IA/IIA/IIIA	BOTA301	Economic Botany And Biotechnology
	DSE IB/IIB/IIIB	BOTA303	Cell And Molecular Biology
	SEC III	BOTA306	Medicinal Botany And Ethnobotany
	SEC IV	BOTA307	Mushroom Cultivation Technology
Zoology	DSE IA/IIA/IIIA	ZOOL301(a)	Applied Zoology
	DSE IB/IIB/IIIB	ZOOL302(a)	Insect Vector and Diseases
	SEC III	ZOOL303	Sericulture
	SEC IV	ZOOL304(a)	Aquarium Fish Keeping
Physics	DSE IA/IIA/IIIA	PHYS301	Elements Of Modern Physics
	DSE IB/IIB/IIIB	PHYS304	Quantum Mechanics
	SEC III	PHYS307	Radiation Safety
	SEC IV	PHYS309	Weather Forecasting
Mathematics	DSE IA/IIA/IIIA	MATH-301	Matrices
	DSE IB/IIB/IIIB	MATH-304	Numerical Method
	SEC 3.1	MATH-313 TH	Probability and Statistics
	SEC 4.2	MATH-317 TH	Transportation and Game Theory

Courses with course codes for B A(Pass Course) (First Year)

Subject	Type of Course	Course Code	Title of course
Economics	DSC IA/IIA	ECONA101	Principles of Microeconomics-I
	DSC IB/IIB	ECONA102	Principles of Microeconomics-II
Geography	DSC IA/IIA	GEOGP101CC	Physical Geography
	DSC IB/IIB	GEOGP 102CC	General Cartography
English	DSC IA/IIA	ENG 102	English Literature-I(Essays, Stories and Poems)
	DSC IB/IIB	ENG 103	English Literature-II(Poems, Short Stories and Essays)
	Compulsory	ENG 101	English-I Core English
	AECC	ENG104	Writing Skill
Hindi	DSC IA/IIA	HIND102	Hindi Sahitya Ka Etihaas
	DSC IB/IIB	HIND103	Madyakalin Hindi Kavita
	Compulsory	HIND-101	Pryojanmoolak Hindi
	AECC	HIND-104	Hindi Bhasha aur Samprashan
Sanskrit	DSC IA/IIA	SKT-101	Sanskrit Kavya
	DSC IB/IIB	SKT--102	Sanskrit Gadya Kavya
History	DSC IA/IIA	HIST-101	History of India from the Earliest Times upto c.300CE
	DSC IB/IIB	HIST-102	History of India,c.300-1206
Music	DSC IA/IIA	MUSA-101TH	Basic Principle of Indian Music and Biographies of Musicians, Composers and Musicologists
	DSC IB/IIB	MUSA-103TH	Theory of Indian Music (General)and Biographies of Musicians, Composers and Musicologists
Maths	DSC IA/IIA	MATH-101 TH	Differential Calculus
	DSC IB/IIB	MATH-102 TH	Differential Equation
Political Science	DSC IA/IIA	POL-101	Introduction to Political Theory
	DSC IB/IIB	POL-102	Indian Government and Politics
Public Administration	DSC IA/IIA	PUBA-101	Administrative Theory
	DSC IB/IIB	PUBA-102	Indian Administration
Sociology	DSC IA/IIA	SOCLA-101	Introduction to Sociology
	DSC IB/IIB	SOCLA-102	Society in India
Physical Education	DSC IA/IIA	PED-101	Introduction to Physical Education
	DSC IB/IIB	PED-102	Olympic Movement and Organization of Tournaments
Environmental	AECC-I	ENV52AECC02	Environment Science

Courses with course codes for B A 2nd year(Pass Course)

Subject	Type of Course	Course Code	Title of course
English	DSC IC/IIC	ENG DSC 202	British Literature (Play and Novel)
	DSC ID/IID	ENG DSC 203	Literary Cross Currents
	SEC I	ENG SEC204	Creative writing, Book and Media Reviews
	SEC II	ENG SEC205	Translation Studies and Principles of Translation
	Compulsory	ENG CE 201	English-2 (Core English)
Hindi	DSC IC/IIC	HIND-202	Adunik Hindi Kavita
	DSC ID/IID	HIND-203	Hindi Gadya Sahitya
	SEC I	HIND-204	Karyakari Hindi
	SEC II	HIND-206	Anuvaad Vigyan
	Compulsory	HIND-201	Avivarya Hindi" Ranchna Punj"
Sanskrit	DSC IC/IIC	DSC-SKT-201	Sanskrit Naatak
	DSC ID/IID	DSC-SKT-202	Sanskrit Vyakaran
	SEC I	SKT-AEEC-205	Aayurved ke Mool Sidhant
	SEC II	SKT-AEEC-206	Sanskrit Chhand Evm Gaayan
	Compulsory	SKT-AEEC-203	Vyakaran Avm Sanyojan
Economics	DSC IC/IIC	ECONA201	Principles of Macroeconomics-I
	DSC ID/IID	ECONA202	Principles of Macroeconomics-II
	SEC I	ECONA204	Economics of Rural Development
	SEC II	ECONA206	Demography
Geography	DSC IC/IIC	GEOGP201CC	Human Geography
	DSC ID/IID	GEOGP202CC	Environmental Geography
	SEC I	GEOGP203	Regional Planning and Development
	SEC II	GEOGP204	Remote Sensing and GPS
Music	DSC IC/IIC	MUSA-201 TH	Theory of Indian Music, Ancient Granths and Contribution of Musicologists
	DSC ID/IID	MUSA-203TH	Theory of Indian Music, Medieval Granths and Contributions of Musicians
	SEC I	MUSA-205PR	Presentation and Documentation
	SEC II	MUSA-206PR	Presentation and Documentation
Maths	DSC IC/IIC	MATH-201 TH	Real Analysis
	DSC ID/IID	MATH-202 TH	Algebra
	SEC I	MATH-309 TH	Integral Calculas
	SEC II	MATH-310 TH	Vector Calculas
Pol Science	DSC IC/IIC	POLS201	Comparative Government and Politics
	DSC ID/IID	POLS202	Introduction to International Politics
	SEC I	POLS203	Legislative Support
	SEC II	POLS204	Public Opinion and Survey Research
Pub Admn	DSC IC/IIC	DSC-PUBA-201A	Administrative Thinkers
	DSC ID/IID	DSC-PUBA202A	Development Administration
	SEC I	PUBA-203A	Comp.Application & Office Management
	SEC II	PUBA-204A	Human Resource & Logistic Management
Sociology	DSC IC/IIC	SOCL-A201	Sociological Theory
	DSC ID/IID	SOCL-A202	Methods of Sociological Inquiry
	SEC I	SOCL-A203	Techniques of Social Research
	SEC II	SOCL-A204	Sociology of Environment
Physical Education	DSC IC/IIC	DSC-PED201	Human Anatomy and Physiology
	DSC ID/IID	DSC-PED202	Sports Psychology
	SEC I	PED-203	Sport Medicines,Physiotherapy and rehabblitation
	SEC II	PED-204	Sports Training
History	DSC IC/IIC	HIST203	History of India,c.1206-1707
	DSC ID/IID	HIST204	History of India,c.1707-1950
	SEC I	HIST213	Historical Tourism
	SEC II	HIST215	An Introduction to Archeology

Courses with course codes for B A (Pass Course) (Third Year)

Subject	Course Type	Course Code	Title of course
English	DSE IA/IIA	ENG DSE 303	Soft Skills
	DSE IB/IIB	ENG DSE 304	Academic Writing and Composition
	SEC III	ENG SEC301	Technical Writing
	SEC IV	ENG SEC302	Business Communication
	GENERIC-I	ENG GE305	Literature from Himachal
	GENERIC-II	ENG GE306	Contemporary India: Women and Empowerment
Hindi	DSE IA/IIA	HIND-305	Lok Sahitya
	DSE IB/IIB	HIND-306	Chhayavadhotar Hindi Kavita
	SEC III	HIND-301	Rang Aalekh Avam Rangmanch
	SEC IV	HIND-303	Chalchitar Lekhan
	GENERIC-I	HIND-307	Aadunik Bhartiya Sahitya
	GENERIC-II	HIND-308	Sarjnatmak Lekhan ke vivid shetra
Sanskrit	DSE IA/IIA	SKT-301	Vayaktitva Vikas ka Bhartiya Dritikon
	DSE IB/IIB	SKT-302	Sahitiyik Samalochna
	SEC III	SKT-305	Bhartiya Rang Shala
	SEC IV	SKT-306	Bhartiya Vaastushasra
	GENERIC-I	SKT-GE-303	Patanjal Yog sutra
	GENERIC-II	SKT-GE-304	Bhasha Vigyan ke moolbhoot Sidhant
Economics	DSE IA/IIA	ECONA301	Indian Economy
	DSE IB/IIB	ECONA306	International Economics
	SEC III	ECONA310	Public Finance
	SEC IV	ECONA311	Money and Banking
	GENERIC-I	ECONA313	Economy of HP
	GENERIC-II	ECONA314	Indian Economy
Geography	DSE I	GEOGP-303	Geography of India
	DSE I	GEOGP-304	Disaster Management
	SEC III	GEOGP-301	Geographic Information System
	SEC IV	GEOGP-302	Field Techniques and Servey based Project Report
	GENERIC-I	GEOGP-305	Disaster Risk Reduction
	GENERIC-II	GEOGP-306	Sustainability and Development
History	DSE IA/IIA	HIST (A) 305	Modern and Contemporary World History- I
	DSE IB/IIB	HIST (A) 307	Modern and Contemporary World History- II
	SEC III	HIST (A) 317	Indian History and culture
	SEC IV	HIST (A) 319	Introduction to Indian Art
	GENERIC-I	HIST (A) 310	Social Religious Reforms Movements in India
	GENERIC-II	HIST (A) 312	History of HP
Music	DSE IA/IIA	MUSA-303 TH	Theory of Indian Music and Study of Ancient Granth and Ragas
	DSE IB/IIB	MUSA-305 TH	Theory of Indian Music and Ghrarana Tradition
	SEC III	MUSA-301PR	Presentation and Documentation-III
	SEC IV	MUSA-302PR	Presentation and Documentation-IV
	GENERIC-I	MUSA-307TH	Theory of Indian Music and Folk Music of Himachal Pradesh
	GENERIC-II	MUSA-308PR	Practical
Maths	DSE IA/IIA	MATH 301 TH	Matrices
	DSE IB/IIB	MATH 304 TH	Numerical Method
	SEC III	MATH 313 TH	Probability and Statistics
	SEC IV	MATH 317 TH	Transportation and Game Theory

Political Science	DSE IA/IIA	POLS301(A)	Themes in Contemporary Political Theory
	DSE IB/IIB	POLS302 (B)	Understanding Globalization
	SEC III	POLS303	Democratic Awareness through Legal Literacy
	SEC IV	POLS304	Conflict and Peace Building
	GENERIC-I	POLS305	Society, Economy and Politics in HP
	GENERIC-II	POLS306	Human Right, Gender and Environment
Public Administration	DSE IA/IIA	PUBA-303A	Local Governance
	DSE IB/IIB	PUBA-306	Financial Administration
	SEC III	PUBA-301A	Leadership Style & Conflict Management
	SEC IV	PUBA-302A	Stress & Time Management
	GENERIC-I	PUBA-307A	Constitutional and administrative Aspects of HP
GENERIC-II	PUBA-309A	E-Governance	
Sociology	DSE IA/IIA	SOCL- A304	Marriage, Family and Kinship
	DSE IB/IIB	SOCL-A305	Social Stratification
	SEC III	SOCL-A301	Social Demography
	SEC IV	SOCL-A302	Theory and Practice of Development
	GENERIC-I	SOCL-A307	Polity and Society in India
	GENERIC-II	SOCL-A308	Economy and Society
Physical Education	DSE IA/IIA	PED-305TH	Recreation
	DSE IB/IIB	PED-307 TH	Methods of Teaching in Physical Education
	SEC III	PED-301PR	Specialization in Volleyball
	SEC IV	PED-304PR	Specialization in Athletics
	GENERIC-I	PED-309TH	Health Education and Nutrition
	GENERIC-II	PED-310TH	Yoga

MA English (CBCS)

Guidelines for the Students of Postgraduate Programme (MA) in English

MA Programme consists of (18) eighteen papers/courses (16 papers/courses from the Department and 2 Generic Elective papers/courses from other Disciplines/Departments).

The students have to qualify all the papers to complete the course in English.

Scheme of the Course Division

Semester	Subject Code	Type
Semester - I	DSC-MENG 101 to 104	All Compulsory
Semester - II	DSC-MENG 201 to 204	All Compulsory
	GE-MENG 205	Compulsory (Interdisciplinary)
Semester - III	DSC-MENG 301 to 303	All Compulsory
	DSE I-MENG 304 to 307	Elective (The students have to opt any one out of the four courses)
Semester - IV	DSC-MENG 401 to 402	All Compulsory
	DSE II-MENG 403 to 404	Elective (The students have to opt any one out of these two courses)
	DSE III- MENG 405 to 407	Elective (The students have to opt any one out of these three courses)
	GE-MENG 408	Compulsory (Interdisciplinary)

MA History Courses

Sr.No.	Course Code	Course Title	Core/DSE/GE	Marking	Credits
Semester I (All 4 Core Courses)					
1	HIST101	History and historiography	core	100	6
2	HIST 102	Ancient Societies	core	100	6
3	HIST103	Aspects of Medieval society	core	100	6
4	HIST 104		core	100	6
Semester II (3core courses + GE=4)					
5	HIST221	History of Early India up to AD 1200	core	100	6
6	HIST222	History of Medieval India 13th to 16th century	Core	100	6
7	HIST223	History of Modern India	Core	100	6
GE (one course either from out of department or from open elective course of the department)					
8	HIST229	Aspects of Himachal Pradesh	GE	100	4
Semester III (3core courses331,332,333/or334+1DSE=4 courses (+AEC of NON CGPA)					
9	HIST 331	History of ecology and environment of India	Core	100	6
10	HIST 332	Modern world	Core	100	6
11	HIST 333	A survey of Himachal History	Core	100	6
12	HIST 334	Contemporary world	Core	100	6
DSE (one course from any one of the specializations either Ancient, Medieval or Modern)					
13	HIST 335A	State and society in early India	DSE	100	6
14	HIST 335R	State and society in medieval India	DSE	100	6
15	HIST 335 C	Constitutional and administrative history of India (1765-1947)	DSE	100	6
AEC (one course on Ability Enhancement of NON CGPA of 2 credits)					
16	HIST 340 AEC	Research and publication ethics	AEC	100	2
SEMESTER IV (Dissertation / on DSE course 442/ or 443+2 DSE course from their specialization + 1 GE =4 Course). It will be mandatory for regular students at post graduate and regional centers / Foreign students to opt DSE 441 project work/ dissertation. However, all other					
17	HIST 441	Dissertation	DSE	100	6
18	HIST 442	India since independence (1947-1990s)	DSE	100	6
19	HIST 443	Revolutions and Revolutionary ideas	DSE	100	6
DSE (One course from their specialization)					
20	HIST 445 A	Religion and Philosophy in early India	DSE	100	6
21	HIST 445 B	Mystical movements in medieval India	DSE	100	6
22	HIST 445 C	Social and cultural changes in modern India	DSE	100	6
DSE (one course from their specialization)					
23	HIST 446 A	Economic history of early India (up to c.AD 1200)	DSE	100	6
24	HIST 446 R	Economic and social history of medieval India (1200-1750)	DSE	100	6
25	HIST 446 C	Economic history of modern India (1750-1947)	DSE	100	6
GE (one course either from out of department or from open Elective course of the department)					
26	HIST 449	Indian national movement (1858-1947)	GE	100	4

Sr.No.	PG Course Subject	No. of Seats
1.	English	20
2.	History	30

Note: Admission to PG (English & History) shall be made on the basis of merit list of the entrance test conducted by HP University on the dates mentioned in HP University Handbook of Information for the session 2024-25.

Procedure of Admission

- i. An applicant who intends to seek admission in the College should apply on the prescribed form which shall be available online on the college website www.gcarki.com.
- ii. Students have to submit the hard copy of the admission form as and when notified by the college.
- iii. The selected candidates shall have to deposit the dues by the dates and time mentioned after getting their certificates verified from the concerned admission committee w.e.f. 03/06/2024 to 12/07/2024.
- iv. An applicant who fails to deposit the dues by the prescribed date and time shall forfeit her/his right to admission in the College and the seat shall be offered to the next applicant in the merit list for which the notices shall be displayed on the College notice board accordingly. In no case shall the third waiting list be issued /considered.
- v. In case of a tie in selection, the candidate older in age will be given weightage.
- vi. A candidate who wishes to apply for more than one Major subject shall have to fill in a separate form available on payment from the office.
- vii. It is also mandatory for all the students to get library-cum-identity card issued from the library on production of admission form after the confirmation of admission

IMPORTANT GUIDELINES AND ELIGIBILITY CRITERIA FOR ADMISSION TO UNDER-GRADUATE COURSES - BA, B.Sc., B.Com.

1. The eligibility criteria for admission to B.A, B.Com and B.Sc. in the first year is strictly as per the latest ordinances/guidelines/calendar notified by the HP University/Government.
2. As per notification No. HP Department of Education (2) Samkaksha (equivalence) R (205) 2015.17 dated 31.1.15 of Secy.HP Board of Education, Dharamshala – a student must have passed five subjects including English as compulsory subject at Senior Secondary (plus two) level.
3. Admission shall not be allowed in any case to the candidates with compartment at 10+2 level.
4. Admission given in the first year is provisional, subject to the confirmation by HP University. If the University cancels the admission of a candidate for whatever reason, the college will not be held responsible for it.
5. Admission will be on merit basis.
6. The students of National Institute of Open School (NIOS) who have passed all five subjects by securing requisite marks will be admitted.
7. The upper age limit for admission is 25 years for girls and 23 years for boys as on 1st July, 2024. Age relaxation of 2 years is allowed for SC/ST candidates.
8. (i) All government institutions of Higher Education and other Higher Education Institutions receiving aid from the Government shall reserve not less than five percent seats for person with benchmark disabilities.
(ii) The candidates with benchmark disabilities shall be given an upper age relaxation of five years for admission in institutions of Higher Education.
9.
 1. Visit college website www.gcarki.hp.gov.in
 2. Click on the online admission link/ student login to open it.
 3. Read all the guidelines and eligibility conditions provided in the college prospectus available on the website.
 4. Register yourself by clicking 'NEW REGISTRATION'/ SIGN UP tab, and note down username and password generated after registration for future reference. (Note: Provide your own working mobile No. and e-mail id only)
 5. Login into your account and fill the admission form. Fill all the details carefully and only as per documents (such as matriculation and 10+2).
 6. Upload your passport size photograph as well as other required documents. (Keep the soft copy of documents ready with size below 200 kb). Upload valid and correct documents only, otherwise your form

will be REJECTED.

7. Submit the form, pay registration/prospectus fee of Rs. 50/- and download the PDF of the form for future reference.
8. After approval from the college admission committee, you will receive an email of approval, then pay fee online by clicking the tab 'PAY FEE'.
9. Download fee receipt and application/admission form, as you need to submit the same at the time of physical verification by concerned admission committee.
10. A student must appear in person on the day of admission/counselling and carry all original documents for verification.
11. Core I Subject will be given/decided at the time of admission. The dates of this verification will be notified by the H.P. University/Government.
12. **Documents required with the admission form for B.A./B.Com/B.Sc. 1st year :**
 - (i) One photograph has to be uploaded.
 - (ii) Three copies of latest passport size photograph.
 - (iii) Original Character Certificate and School/College Leaving Certificate of last institute attended.
 - (iv) Self-attested photocopies of :
 - a) Matriculation Certificate.
 - b) 10+2 Certificate (Internet copy will not be valid)
 - c) Migration Certificate for candidates who do not belong to H.P. Board/University.
 - d) ST/SC/OBC/Sports/Cultural/Handicapped/IRDP/BPL Certificate for those seeking relaxation in age/marks/fee etc.
 - e) Bonafide Himachali Certificate if applicable (for girls only).
 - f) Aadhar Card
 - (v) Form for gap year if there is break in continuity after last exam passed
 - (vi) Anti-Ragging form (to be downloaded from: [anti_ragging_affidavit.pdf](#))
 - (vii) Students with gap in Studies after 10+2 need to submit self declaration / Affidavit. Such Students also need to submit latest character certificate from the competent authority of their area.

NOTE: Take a print of the application form submitted online and attach all the documents uploaded while filling online form. All original certificates must be produced at the time of Admission/Counselling.

Change of Subject /Faculty

Change of subject/faculty is allowed only once and that too in the first semester within 15 days of the commencement of teaching provided

- He/she fulfils eligibility criteria
- Seats are available in the concerned subject

Hence, a student is expected to be very careful while exercising the option for the first time in order to save himself from inconvenience later.

Admission to B.A. /B.Sc. / B.com. II & III Year on Roll-on Basis

- i. Students of B.A. / B.Sc./ B.Com. II & III Year are required to submit the admission form complete in all respects to the Admission Committee concerned as per the details given at the inside of the title page.
- ii. Not with standing eligibility for admission, the Principal may refuse admission, if the conduct of a student has not been up to the mark during the previous semester/Year.
- iii. A student disqualified/expelled/rusticated by any College/university shall not be admitted to any course during the period of her disqualification. (HPU Ordinance No. 3.6)
- iv. The Principal reserves the right to refuse or cancel admission without assigning any reason.
- v. Original documents along with Photostat copies of School/Board/University certificates from Matriculation onwards to be attached.
- vi. Any gap (latest) in the academic career of an applicant must be supported by a documentary evidence/affidavit as the proof of her activities during the period of gap.
- vii. Bonafide Himachali Certificate for the exemption of tuition fee. (only girl students)
- viii. Character certificate

issued by a gazetted officer in the case of an ICDEOL candidate.

- ix. Submission of false information of any kind for the purpose of admission is a serious offence. Any such act will be viewed seriously, penal proceedings will be initiated and admission will be cancelled forthwith.
- x. All admissions are provisional unless regularised by the University and the College will assume no responsibility, in case, the University, for any reason whatsoever, does not approve the admission of a student.

12. Documents required for admission to B.A./ B.Com/B.Sc. 2nd & 3rd year:

- (i) Certificate of the last examination passed / Admit Card of Previous Examination.
- (ii) Self-attested photocopy of registration certificate.
- (iii) Character certificate in case of migrating candidates.

13. Admission through Migration:

- (i) A student wishing to migrate to GC Solan will be allowed only when seats are vacant in the subject and if subject combination is the same as offered by the college.
- (ii) Migration is allowed only in second and third year after declaration of the result.
- (iii) A student has to get consent on a prescribed proforma of the teachers and the Principal of his/her college and the college the student wishes to migrate to.
- (iv) A student will have to apply online for migration and get it approved from both the colleges.
- (v) If permission is granted by the university, then two migration certificates are to be obtained from H.P. University. One of these is meant for the old college and second for the new one. A migrating student has to submit the following documents with the migration certificate:
 - a) Attendance of the subjects.
 - b) Statement of credit earned under CCA.
 - c) Original Character Certificate from the Principal of college last attended.
 - d) Admission will be given during the time period provided by the H.P. University.
 - e) A student migrating to GC Solan shall have to pay admission-fee afresh, but the monthly fee will be charged from the month of joining the new college.

Rules of Migration :

1. A candidate must fill the online migration form on HPU website.
2. After this, the form will be twice verified by the college.
3. The college where migration is sought will twice verify the form
4. Final verification will be done by HPU (Registration & Migration branch)
5. Fee of Rs 500 shall have to be deposited through online mode.
6. Print out of this migration certificate to be downloaded through HPU website and submitted in the college.

NOTE:

1. The character certificate should have been issued within the last six months.
2. In case of a private /gap year student the character certificate should be issued by Gazetted class-I officer/ Panchayat.
3. On the appointed day, go to the Library, show your admission form at the counter and get your College Identity-Cum- Library Card issued. In case of any difficulty, contact the Principal or any teacher for guidance and help.

Fee Structure for the Session 2024-25 in R/o Govt. Degree College, Arki Distt. Solan H.P.

			B.A. I Year	B.Com I Year	BA II & III Year	B. Com II & III Year	B.Sc. Ist Medical	B.Sc. II & III Year Med.	B.Sc. Ist Non Med.	B.Sc. II & III Year Non Med.	
			Girls	Girls	Girls	Girls	Girls	Girls	Girls	Girls	
Govt. Charges	Admission Fee		25	25	25	25	25	25	25	25	
	Tuition Fee		0	0	0	0	0	0	0	0	
University Fee	University Cont. fee		0	10	0	0	10	0	10	0	
	Youth Welfare		15	15	15	15	15	15	15	15	
	Univ. Sports		15	15	15	15	15	15	15	15	
	Holiday Home		1	1	1	1	1	1	1	1	
College Funds	Annual Charges	College Magazine	50	50	50	50	50	50	50	50	
		House Exam	80	80	80	80	80	80	80	80	
		I/Card	10	10	10	10	10	10	10	10	
		Red Cross	40	40	40	40	40	40	40	40	
		NCC Fund	5	5	5	5	5	5	5	5	
		Student Welfare Fund	2	2	2	2	2	2	2	2	
		Health Fund	6	6	6	6	6	6	6	6	
		College Development Fund	10	10	10	10	10	10	10	10	
		Furniture Repair Fund	10	10	10	10	10	10	10	10	
		Cultural Activity Fund	20	20	20	20	20	20	20	20	
		Computer Fund	20	20	20	20	20	20	20	20	
	Book Replacement Fund	25	25	25	25	25	25	25	25		
	Monthly Charges	Amalgamated fund @ Rs 25/- PM		300	300	300	300	300	300	300	300
		Building Fund @Rs 10/-PM		120	120	120	120	120	120	120	120
		R.R.F/Scout & Guide @ Rs 5/- PM		60	60	60	60	60	60	60	60
		Library Security		100	100			100	0	100	0
		Sports Fund @ 20 Rs		240	240	240	240	240	240	240	240
		Chemistry Practical @ Rs 20/- PM		0	0	0	0	240	240	240	240
		Physics/Zoology Practical @ Rs.20/- PM		0	0	0	0	240	240	240	240
		Botany Practical @Rs 20/- PM		00	0	00	00	240	240	0	0
Other Practical @ Rs 15/- PM		0	180	0	180	0	0	0	0		
Univ Dev. Fund		250	250	0	0	250	0	250	0		
PTA Fund		400	400	400	400	400	400	400	400		

NOTE:

1. Tuition fee @ Rs 600/- Per Year will be charged from all the boys and from all those girls who are not bonafied resident of H.P.
2. Library security @ Rs 100/- will be charged only from the students who are seeking admission in this college for the first time.
3. Students opting Music/Geography/Physical Education as a subject will be charged extra Rs 180/- per year as practical subject fund.
4. Students belonging to IRDP category will be charged Rs 100/- and others will be charged Rs 250/- as University Development Fund.
5. Cost of Prospectus will be charged extra

Practical Fee Physical Education, Music & Geography will be charged @ Rs. 15 /- p.m.

Note: The above fee and funds are subject to change as per H.P.U. / H.P. Govt. Instructions.

Absence and Other Fines (For all the Classes)

i. Absence fine (Per Period)	1/
ii. Absence fine (Per Practical)	3/
iii. Late return of library books (per Day)	1/
iv. Late payment of dues (Per Day)	1/
v. Re-admission fee 1st Time	100/ (on the recommendation of teachers only)
vi. Re-admission fee 2nd Time	200/
vii. Duplicate Identity Card	20/
viii. Absence from House Test (per subject)	50/- per subject

Note:

1. A duplicate identity card will be issued only after proof of FIR registered with the nearest police station is attached with the application.
2. The name will be struck off the rolls after consecutive six days' absence. Readmission must be taken within one week after the name is struck off.
3. If the name is struck off the rolls thrice, the admission stands automatically cancelled.

Fines & Penalties

- i. In case, a student does not deposit her dues on the dates notified, her name will be struck off from the College rolls at the end of the month.
- ii. The name of a student shall also be struck off from the college rolls, if she remains absent without sanctioned leave for continuous 10 days or more.
- iii. If the name of a student is struck off, she must be accompanied by her parent or guardian at the time of readmission.
- iv. Once the name is struck off, the student must seek readmission within seven days.
- v. Every student will have to procure no dues certificate from College/Library/ Concerned Science Department/ N.S.S. / Sports/ College Canteen/ Fee Clerk etc. if He/She wants to leave the college.
- vi. The library security deposited at the time of first admission will lapse if a student does not apply for refund within one year of leaving the college.
- vii. In case a student does not appear in House Examination, He/She will be charged with fine of Rs. 50/- per paper.

Half Fee Concession: A concession of 50% in tuition fee will be admissible to only one of the siblings, provided they are boys, or only those girls who are not Bonafide Himachalis.

SCHEME OF EXAMINATION

Credit determination:

An undergraduate program degree in Humanities / Commerce may be awarded if a student completes 4 core papers, each in two disciplines of choice, 2 core papers each in English and MIL respectively, 2 Ability Enhancement compulsory courses (AECC), minimum 4 Skill Enhancement courses) SEC, 2 papers each from a list of Discipline specific Elective papers based on the two disciplines of choice selected above, respectively and two papers from the list of Generic Elective (GE) papers. BA / B.Com degree will be awarded if the student acquires 132 credits.

Evaluation System:

All courses involve an evaluation system of students that has the following components:

1. Continuous Comprehensive Assessment (CCA) accounting for 30% of the final grade that a student gets in a course. 30% assessment will be determined on the bases of class room attendance (out of 5 marks), Midterm (Minor) Test (out of 15 marks), Assignments / Seminars (out of 10 Marks).
2. A student will have to attend at least 75% lectures/Tutorials/Practicals. A student having less than 75% attendance will not be allowed to appear in the End semester examination.
3. Classroom Attendance Incentive: The incentive for the classroom attendance (for those participating in Co- curricular activities, 25% will be added to per cent attendance) will be awarded CCA marks as follows:
 - 75% but <80% 1 mark
 - 80% but <85% 2 marks
 - 85 % but <90% 3 marks
 - 90 % but <95% 4 marks
 - 95% and above 5 marks
4. End Semester Examination will be accounting for the remaining 70% of the final grade that a student gets in a course. The End Semester Examination will be of three hours' duration and will be covering the whole syllabus of the course. Odd semester examination will be in the month of November/December and for the even semester, it will be in the month of May/June.

Note: Detailed description of examination pattern for each subject is available on the official website of Himachal Pradesh University www.hpu.ac.in. For this please download the pdf file of syllabus of your subject.

BACHELOR OF COMPUTER APPLICATIONS (BCA)

About the Course

Bachelor of Computer Applications (BCA) is three years under graduate course spread over six semesters under self financing scheme. It is a three-year degree course leading to the award of the degree of Bachelor of Computer Applications of Himachal Pradesh University. The total number of seats in BCA Course is 20. The distribution of seats is as under:

S. No.	Category	No. of Seats (Likely to increased to 40)
1	Subsidized Seats	10
2	Non-subsidized Seats	10
3	Total	20

Basis of Admission

- The admission to BCA-I Year shall be made on the basis of merit.
- Separate merit lists shall be prepared for subsidized category and non-subsidized category.
- The 10 subsidized seats shall be filled-in first and the remaining 10 seats in self-financing category shall be filled after all the seats in subsidized category are filled.
- NRIs/NRI sponsored candidates can apply for admission only in the non-subsidized category.
- There is no provision of reservation of any kind in the non- subsidized category.

Admission to subsidized seats shall be subject to the roster for reservation of seats for various categories as per rules of H.P. University.

Mode of Selection

The admission to BCA course will be made on the basis of merit of the qualifying examination. As per H.P. University rules 75% seats will be filled out of the candidates who have passed their 10+2 examination from the school situated in Himachal Pradesh irrespective of the Board. Remaining 25% seats will be filled on all India basis. Other reservation rules of H.P. University shall be applicable.

Eligibility

Candidates who have passed 10+2 examination from H.P. Board/CBSE/ICSE or any other examination considered equivalent to 10+2, by the Himachal Pradesh University, Shimla, with 40% Marks (35% marks for SC/ST category), shall be eligible.

Maximum age limit for admission to BCA course is 21 years for general category, 24 years for SC/ST category and 23 years for girl candidates, as on the 1st July of the year concerned. The Vice Chancellor may permit age relaxation up to maximum of three months.

ADMISSION PROCEDURE

Step: 1

The hard copy of the Application form filled in online, with the following documents enclosed, should be submitted in the College on or before 12 July 2024.

- One attested photocopy of Matriculation certificate as a proof of date of birth.
- One attested photocopy of 10+2 certificate.
- Character-cum-school leaving certificate (issued by the Principal of the institution last attended for regular students or by a gazetted officer in case of private candidates) in original.
- The character certificate should have been issued within the last 6 months on the day of submission of application. Migration certificate in original for those candidates who have done 10+2 from School Boards other than H.P. Board, Dharamshala. NRIs/NRI sponsored candidates & foreign nationals are eligible only for Non- subsidized seats.

Step: 2

- A list of shortlisted candidates shall be displayed on the college notice board.
- Shortlisted candidates shall have to deposit the dues, after getting their certificates verified and admission approved from the admission committee.
- University Registration form is to be filled and a copy each of Matriculation and 10+2 certificate is to be attached. Migration certificate, in original, is to be attached with the registration form. Library cum identity card will be issued from the library to a student on the production of fee receipt and library membership form.

FEE STRUCTURE

Subsidized Seats:

Consolidated Fee:	Rs. 12,000/
PTA Fund	Rs. 400/
Examination fee (Per Semester, may be changed as per the HPU Rules)	0
Library Security (Refundable)	Rs. 500/
University Development Fund (From students other than IRDP/BPL)	Rs. 500/
University Development Fund (From IRDP/BPL)	0
Prospectus Fees	150
Total	Rs. 13,550/

Non-Subsidized Seats:

Consolidated Fee:	Rs. 25,000/
PTA Fund	Rs. 400/
Examination fee (Per Semester, may be changed as per the HPU Rules)	0
Library Security (Refundable)	Rs. 500/
University Development Fund (From students other than IRDP/BPL)	Rs. 500/
University Development Fund (From IRDP/BPL)	0
Prospectus Fees	150
Total	Rs.26,550/

Note:

Examination fee, Registration fee/ migration fee/ continuation fee will be charged extra by H.P.U. The above fee and funds are subject to change as per HPU /HP Govt. Instructions. Fee once deposited shall not be refunded.

CORE STRUCTURE FOR B.C.A First Year (1st Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0101	Mathematics-I	4	70	30	100	3
BCA0102	Applied English	4	70	30	100	3
BCA0103	Computer Fundamentals	4	70	30	100	3
BCA0104	C Programming	4	70	30	100	3
BCA0105	Office Automation Tools	4	70	30	100	3
BCA0104(P)	C Programming Lab-I	3	35	15	50	3
BCA0105(P)	Office Automation Tools Lab-II	3	35	15	50	3
TOTAL:	600					

First Year (2nd Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0201	Mathematics-II	4	70	30	100	3
BCA0202	Communicative English	4	70	30	100	3
BCA0203	Digital Electronics	4	70	30	100	3
BCA0204	Data Structures	4	70	30	100	3
BCA0205	Data Base Management System	4	70	30	100	3
BCA0204(P)	Data Structure Lab-III	3	35	15	50	3
BCA0205(P)	Data Base Management System Lab-IV	3	35	15	50	3
TOTAL	600					

Second Year (3rd Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0301	Mathematics-III	4	70	30	100	3
BCA0302	Business Practices & Management	4	70	30	100	3
BCA0303	Computer Organization	4	70	30	100	3
BCA0304	Object Oriented Programming with C++	4	70	30	100	3
BCA0305	Desktop Publishing & Designing	4	70	30	100	3
BCA0304(P)	Object Oriented Programming with C++ Lab-V	3	35	15	50	3
BCA0305(P)	Desktop Publishing & Designing Lab-VI	3	35	15	50	3
TOTAL:	600					

Second Year (4th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0401	Personnel Management	4	70	30	100	3
BCA0402	Accounting	4	70	30	100	3
BCA0403	System Analysis & Design	4	70	30	100	3
BCA0404	Internet Technology & Web Page Design	4	70	30	100	3
BCA0405	Programming in Visual Basic	4	70	30	100	3
BCA0404(P)	Internet Technology & Web Page Design Lab-VII	3	35	15	50	3
BCA0405(P)	Programming Visual Basics Lab-	3	35	15	50	3
TOTAL:	600					

Third Year (5th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0501	Operating System	4	70	30	100	3
BCA0502	eCommerce	4	70	30	100	3
BCA0503	Management Information	4	70	30	100	3
BCA0504	ASP.net Technologies	4	70	30	100	3
BCA0505	Computer Oriented Statistical Methods	4	70	30	100	3
BCA0504(P)	ASP.net Technologies Lab-IX	3	35	15	50	3
BCA0505(P)	Computer Oriented Statistical Method Lab-X	3	35	15	50	3
TOTAL:	600					

Third Year (6th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0601	Computer Networks	4	70	30	100	3
BCA0602	Numerical Methods	4	70	30	100	3
BCA0603	Multimedia Technology	4	70	30	100	3
BCA0604	Computer Graphics	4	70	30	100	3
BCA0605	Software Engineering	4	70	30	100	3
BCA0604(P)	Computer Graphics Lab-XI	3	35	15	50	3
BCA0606	Major Project	3	35	15	50	3
TOTAL:	600					

IMPORTANT

All the applicants are advised to see the college notice board for any change in the schedule.

Claim to the admission will stand cancelled if a candidate fails to report for counseling on the date and time mentioned in the prospectus.

A candidate is required to deposit fee immediately on the date and time mentioned, otherwise his claim to the admission will stand cancelled and the seat will be allotted to the next candidate in the merit list.

SCHEME OF EXAMINATION

The pass percentage in each subject will be 40%.

(i) Theory Papers: For Regular students each paper will be of 100 marks (70 marks for theory exam and 50 marks for internal assessment) and duration of each paper will be 3 hours. For ICDEOL students each theory paper will be of 100 marks and of 3 hours duration. In each theory paper, nine questions are to be set. Two questions are to be set from each Unit and candidate is required to attempt at least one question from each unit. Question number nine will be compulsory, which will be of short answer type with 5010 parts, out of the entire syllabus. In all, five questions are to be attempted.

ii) Practical Examination Max. Marks: 50 INT.:15, EXT.:35; Duration: 3 hours.

Practical exam will be conducted by the external examiner from the panel submitted to The Chairman, Computer Science Department, and Himachal Pradesh University and duly approved by the university authority/evaluation branch, Himachal Pradesh University, Shimla.

(iii) Project Work:

In the 3rd Year the student has to develop one project, which will be evaluated by the external examiner from the panel submitted to The Chairman, Computer Science Department, Himachal Pradesh University, and duly approved by the university authority/evaluation branch, Himachal Pradesh University, Shimla on the following

Basis:

1. Project Report 10 Marks
2. Seminar 10 Marks (To be evaluated Internally)
3. Viva-Voce 30 Marks
4. Medium of Instruction: English will be the medium of instruction as well as examination.
5. Promotion Rule: As per the University norms.

ROLL-ON ADMISSION

Admission to 3rd Semester and 3rd Year of B.C.A. shall be on Roll-on basis. Without waiting for their University result, the students must fill in the admission form, attach relevant documents and seek admission to the next higher class as per the admission schedule of H.P. University.

Documents Required:

- Certificates of lower classes.
- Four passport-size photographs (To be pasted on the admission form, library membership form, identity card, Bio-data card).
- Certificate as proof of SC/ST status, Excellence in sports, Excellence in cultural activities, Physical Disability Important Instructions:
- All the students of B.C.A. III are directed to pay the college fee under the roll-on system well within the notified dates. No one will be permitted to attend the classes without depositing the prescribed fee.
- Lectures attended under roll-on system will also be counted for determining eligibility to appear in the final examination.
- All admissions under roll-on system are provisional and the admission of a student who fails to fulfill eligibility criteria after the declaration of the University result will stand automatically cancelled.
- It is mandatory for all the students getting admission based on roll-on system to get their admission regularized within ten days of the declaration of the University result.

Eligibility conditions for regularization of admission:

B.C.A.III

A candidate should have passed at least 50% of papers of B.C.A. 2nd Year Examination and all the papers of 1st Year Examination.

N. B.: As per decision of the Academic Council in its meeting held on 02.04.2011 vide item no.9, the Vice- chancellor has been pleased to allow promotion of a candidate who has passed/cleared all papers of IST year and 50% of second year to take admission/ promotion in 3rd year. Further it was also decided that a candidate who appears in supplementary examination will also be promoted to the next year as well as in the final year who has got admission in BCA and qualifies 50% or more than 50% papers after the declaration of re-evaluation result/supplementary result. The concession is admissible from the academic session 2010-11.

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA)

PGDCA is a one year diploma course split over two semesters, leading to the award of Diploma in Computer Applications, from Himachal Pradesh University. The admission to the course is open under two Categories:

Sr.	Category	No. Of Seats	Fee Structure
1	PGDCA	40	
2	Subsidized	20	Annual Consolidated Fee of Rs. 14000/- +PTA500/-+Library Security Refundable of Rs. 500/-
3	Non-Subsidized	20	Annual consolidated Fee of Rs. 25000/-+PTA 500/-+Library Security Refundable of Rs. 500/-
4	Total	20+20=40	

Migration fee of Rs. 50/- will be charged in case the student has passed the qualifying examination from a university other than H.P. University.

The above fee and funds are subject to change as per HPU/HP Govt. Instructions. The fee will be paid in full at the time of admission. Fee once deposited shall not be refunded.

Admission- cum- Advisory Committee

Director: Ms. Sunita Sharma		
1.	Dr. Mast Ram	Convenor
2.	Mr. Chaman Pista	Member
3.	Mr. Devin Sharma	Member
4.	Ms. Ritika Sharma	Member
5.	Mr. Khem Raj	Member

Eligibility Conditions

Graduation in any discipline or equivalent of any University established by law in India with 50% marks (45% marks in case of Scheduled Caste/Scheduled Tribe).

Students appearing in examination of final year of Graduation course may also apply provided they fulfill eligibility conditions at the time of counseling.

Age Limit

The maximum age limit is 28 years on July 1, 2024 for general category candidates and 29 years for candidates belonging to SC/ST category.

Admission Schedule

Availability of prospectus and admission will be online and starting from 30/06/2024. Admission shall be made on the basis of merit in Graduation.

Admission Procedure

Step: I

Application form duly filled-in, with the following documents enclosed, should be submitted online in the college website after the HP University latest notification for admission.

One attested copy of Matriculation certificate as a proof of date of birth. One attested copy of 10+2 certificate.

One attested copy of B.A./B.Sc./B.Com. III certificate.

Three passport-size photographs (To be pasted on the admission form, library membership form, identity card and a postage stamp of Rs. 6/- to be affixed on the Student Progress Card).

Certificate as proof of SC/ST status, Excellence in sports, Excellence in cultural activities, Physical Disability.

Valid character-cum-College leaving certificate (issued by the Principal of the institution last attended for regular students or by a gazetted officer in case of private candidates) in original.

Migration certificate in original for those candidates who have Graduated from a University other than H.P. University.

Step:2

University Registration form is to be filled and a copy each of Matriculation, 10+2 and Graduation certificate is to be attached by those candidates who have done Graduation from a University other than H.P. University.

Migration certificate, in original, is to be attached with the registration form. Admission will finally be approved by the Principal.

Students are also required to fill in library membership form which is not to be attached with the admission form.

Library-cum-identity card will be issued from the library to a student on the production of fee-receipt and library membership form.

Course outline PGDCA-First Semester

Paper No	Title	Maximum Marks	Continual Internal Assessment
DCS-101	Fundamentals of Programming Using C	75	25
DCS-102	PC Software	75	25
DCS-103	Operating System	75	25
DCS-104	Computer Organization and Architecture	75	25
DCS-105	Practical-I (C language)	75	25
DCS-106	Practical-II (PC Software)	75	25

PGDCA - Second Semester

Paper No	Title	Maximum Marks	Continual Internal Assessment
DCS-201	Data and File Structure	75	25
DCS-202	System Analysis and Design	75	25
DCS-203	Object Oriented Programming & C++	75	25
DCS-204	Data Base Management System	75	25
DCS-205	Practical-III (DFS Using C++)	75	25
DCS-206	Practical-IV (Date Base Mangement System)	75	25
DCS-207	Project Word	200	-----

N.B. The project will involve development of application software for some industry/institution.

ADD-ON COURSES

- i. Realizing the importance of vocational courses, the college has started Certificate/Diploma/Advance Diploma Add- on Courses in Computer Applications.
- ii. Students of B.A. /B.Sc. / B.Com. (Only regular students) with the minimum percentage of 50% in 10+2 Examination can join any of the above-mentioned courses. Admission form can be purchased from the office.
- iii. In the first year, a candidate can earn a Certificate Course, in the second year an Advanced Certificate Course and in the third year a Diploma Course. He / she is free to complete one course or all the three courses.
- iv. An amount of Rs. 3000/- will be charged in two equal instalments (First, at the time of admission and Second in the month of December) for each Add-on course and Rs. 1250/- as annual examination fee. v. More information can be had personally from the In-charge.

Admission-cum Advisory Committee

1.	Dr.Veena Sharma	Convenor
2.	Mr. Neeraj Sharma	Member
3.	Mr. Khemraj	Member

LEAVE RULES FOR STUDENTS

- i. A student can proceed on leave with the prior permission of the Tutor concerned obtained on the application form but it must be signed by her parent or guardian.
- ii. Once the leave is sanctioned, a student is required to inform the teachers concerned.
- iii. The Tutor concerned can sanction leave up to 7 days while leave for more than 7 days will be sanctioned by the Principal.
- iv. Leave on account of illness of more than 7 days, must be accompanied by a Medical Certificate/Registration slip.
- v. A student may proceed on any kind of leave but she must deposit his/her fees/fines on the appointed day and date. Otherwise her admission will stand cancelled. Similarly, she is also required to return the book on the due date.
- vi. Students, who represent college in various inter-college games or other competitions, will have to get their leave sanctioned from the Dean & noted by the subject teachers concerned before their departure for the event.
- vii. No leave will be granted during Mid Term Tests.
- viii. Leave application duly sanctioned must be dropped in the leave box installed in the college premises.

LIBRARY & ITS RULES

The college provides library and reading room facility to all its students. It has a fairly good collection of books & has different sections for text books and reference books. The library subscribes to as many as 5 newspapers, 10 magazines and 5 specialized journals regularly. Students are encouraged to avail library facility during working hours on all working days. Besides this, the association of the library with the INFLIBNET's project allows all the library members to use 2100 e-journals of national and international repute and more than 50,000 e-books.

Rules

- i. Library-Cum-Identity Card will be issued by the Librarian at the time of admission and every student is required to register herself as a member of the library.
- ii. Books are issued on the Library-Cum-Identity Card and they must produce the card every time they visit the library.
- iii. Only 2 books for UG students and 4 books for PG students are issued at a time for 14 days. The librarian has the right to re-call the books at any time.
- iv. Reference books are not issued to students.
- v. In case of loss of a book, the student will have to replace the book or pay fine in addition to the printed price of the book with the permission of the Principal.
- vi. Student is responsible for the book as soon as it is issued. In case a book is defaced / damaged in any way, the book is to be replaced by him/her.

Scholarship Schemes

1. Centrally Sponsored Post Matric Scholarship Scheme For Sc Students-himachal Pradesh
2. Centrally Sponsored Post Matric Scholarship Scheme For St Students-himachal Pradesh
3. Pm-yasasvi Post Matric Scholarship For Obc/ebc/dnt Students-himachal Pradesh
4. Maharishi Balmiki Chatravriti Yojana-himachal Pradesh
5. Mukhya Mantri Vidyarthi Kalyan Yojna-himachal Pradesh
6. Kalpana Chawla Chatravriti Yojana-himachal Pradesh
7. Indira Gandhi Utkrisht Chatravriti Yojana -himachal Pradesh

Central Schemes:

Department/ Ministry	Scheme Name
Department of Empowerment of Persons with Disabilities	POST-MATRIC SCHOLARSHIP FOR STUDENTS WITH DISABILITIES
Ministry of Minority Affairs	POST MATRIC SCHOLARSHIPS SCHEME FOR MINORITIES
Ministry of Social Justice & Empowerment	PM YASASVI CENTRAL SECTOR SCHEME OF TOP CLASS EDUCATION IN COLLEGE FOR OBC, EBC AND DNT STUDENTS
Department of Higher Education	CENTRAL SECTOR SCHEME OF SCHOLARSHIPS FOR COLLEGE AND UNIVERSITY STUDENTS

UGC SCHEMES:

I. National Scholarship For Post Graduate Studies

Local Scholarships:

Certain local scholarships are also available to the meritorious students in different areas, which are awarded at the Annual Function of the college every year. Scholarships worth Rs. 2000/- each are awarded by Dr. O.P. Gupta, (Retd. Principal) and Dr. Meera Gupta (Retd. Principal).

Note: All eligible students are directed to fill scholarship forms through the National Scholarship Portal/ website: <https://scholarships.gov.in/> and submit all the forms/documents complete in all respects within the specified dates.

SPORTS

Realizing the importance of physical fitness for young boys and girls living stressful lives, the college has taken an initiative to train and prepare the players for participation in inter-college and interuniversity sports championships

in Basket Ball, Volley Ball, Badminton, Cricket, Kho-Kho, Athletics, Cross-country, Chess, Handball and Hockey.

COLLEGE MAGAZINE

The college brings out the yearly issue of its magazine 'Pushpita' to explore the potential of students and to provide them a platform to give words to the ideas that otherwise remain hidden in the inner recesses of their minds. Students, having a flair for writing, may submit their articles within the specified dates for publication in the magazine.

INFORMATION & TECHNOLOGY LAB

The college has a well-equipped Information Technology Lab with 10 systems and 1 server to impart ICT education to the students. Besides this there are 10 systems in B.C.A. Lab also.

CLUBS AND SOCIETIES

Numerous academic, cultural and extension activities are organized with gusto by the college fraternity throughout the year to encourage and recognize talent in students. Every effort is made to foster in young students a sense of cooperation, responsibility and discipline. Extension activities undoubtedly give stimulus to those students who are keen to explore new ideas and horizons. The institution runs various clubs & societies:

1. The Literary Society	6. Electoral Club
2. The Environment Club	7. Eco Club
3. The Cultural Society	8. Economics Society
4. The Planning Forum	9. Theatre Society
5. The Red Ribbon Club	10. Road Safety Club

Each Department has its subject society which initiates & undertakes various activities to prepare students for Inter-College competitions like the H.P.U. Youth Festivals. They are also encouraged to celebrate occasions of national importance. The activities are:

- i. Seminars
- ii. Workshops
- iii. Group discussions
- iv. Assignments
- v. Paper reading
- vi. Quiz competition
- vii. Field activities

Composition of Subject Societies:

1. President - Head of the Department
2. Secretary - Elected/Nominated student
3. Joint Secretary - Elected/Nominated student
4. Members - All students of particular Society & Subject

Various Subject Societies have further been grouped & each group organizes an academic function once a year. (Details on Annual activity calendar):

Groups	Subjects	
Group 1	The Commerce Faculty	All subjects of Commerce
Group 2	The Science Faculty	All subjects of Science, BCA
Group 3	The Arts Faculty	All subjects of the Faculty of Arts

Note: Activities of the societies will be organized after 1.30 p.m. On the days of functions all periods will be shortened by 5 minutes. Classes will continue as per the time table. Only the members of the club or society concerned may be exempted for making arrangements.

Career Counselling and Placement Cell

Career Guidance Cell, with the help of subject societies and under the guidance of the committee, guides the students regarding different career prospects and job inlets in the administrative and professional arenas open to them. Clippings of advertisements for different posts/training programmes, from various newspapers, are also displayed on the notice board for the benefit of students. Resource persons from government and private agencies are also invited. Many national/multinational companies flock the campus to pick up the best talent available.

Women's Grievances & Redressal Cell

This cell has been constituted to achieve the objective of gender equality by making the girls aware of their rights and duties. Gender disparity manifests itself in various forms and the underlying causes for the discrimination are related to social and economic structure, which is based on informal and formal norms, and practices. The cell frequently organizes interactive sessions with students to get an insight into women-specific problems which need to be addressed on priority basis for emancipation of women.

Disaster Management Cell

Disaster Management Cell, with the help of Police Personnel and Home Guards, makes sincere efforts to train and produce a team of young, alert, informed volunteers who will be able to work without losing equanimity of mind, in the event of any natural or a man-made disaster.

Anti-Ragging Squad/Cell:

An anti ragging squad/cell, with Principal as the Chairman, has been formed to sensitize students about the menace of ragging which has sullied the name of many a reputed institution by scarring lives of new entrants. Following measures have been taken to ensure safe environs for the seekers of higher education:

- i. Putting up of notices for making students aware of the consequences of indulging in any form of ragging.
- ii. Display of names and phone numbers of members of anti-ragging squad at vital points of the college.
- iii. Regular counselling sessions for students by members of the anti-ragging committee and squad.
- iii. At the time of admission, an undertaking is given by the parent that his/her daughter will not indulge in ragging, which both the ward and the parent understand is an offence and is punishable under law.

EXTENSION ACTIVITIES

N.S.S.

National Service Scheme volunteers of the college, working towards social welfare activities, social awareness and national integration, make sincere efforts to motivate people to overcome selfishness and be the comrades of the message that the motto of the NSS 'Not me, but you' conveys. The college has one unit of this organization.

Rovers & Rangers

Activities undertaken by the Bharat Scouts & Guides are primarily based on community development. The college has one unit of this organization with about 20 students and voluntary membership can be obtained by depositing a fee of Rs. 10/- only.

Red Ribbon club

The Red Ribbon Club is working actively in the College. Any number of students can get registered as volunteers of this club which exclusively aims at launching an exhaustive campaign against AIDS. The Club is not only educating and sensitizing college youth but also taking a lead in reaching out to the general public.

Road Safety Club

The Road Safety Club is working actively in the College. The main objective of the club is to sensitize the students and general public at large about the traffic rules, laws and safety of all on roads. Regular activities are organized from time to time to meet the aims of the constitution of the club.

Educational Tours, Field Visits & Excursions

The college allows various educational tours, excursions and field visit & during the session, provided the students

adhere to certain conditions, i.e.:

- i. No educational tour, excursion can be organized without a teacher and without the prior permission of the Principal.
- ii. Excursions will not be of more than three days.
- iii. A written consent signed by the parent is to be submitted in the office before a student goes for Educational Tour/Field Visit /Excursion/Inter-college competition.
- iv. A Project report of each visit is to be submitted by every student.

WORKING IN HARMONY

Parent-Teacher Association: Since both parents and teachers are responsible for the welfare of the students, a Parent-Teacher Association has been formed in the college. The main objective of this Association is to foster healthy relationship between the two in order to promote their participation in the developmental activities of the college. Their presence and valuable suggestions are eagerly solicited by the Staff in P.T.A. meetings. Elections to the general body of the P.T.A. are held at the start of academic session every year and separate invitation letters are sent to all the parents. The executive body comprises the following members:

- i. Principal of the college—Patron of the Body.
- ii. Parents or guardians (only those who have blood-relation with the students studying in the college.)
- iii. Teachers

Old Students Association (OSA): The Old Students Association (ALUMNI) of the college was formed in the year 2012-13. It is a platform that ensures the bonding of the college to its students. During the ALUMNI meetings the old students not only revive the memories of their college days but also interact with the students to share their experiences of their professional life. Old/Outgoing students can join this association by filling a simple membership form available on the college website.

STUDENT SUPPORT SYSTEM

- A. TUTOR GROUP:** The college provides remedial classes for students through its subject specific Tutorial Groups. Students may seek solutions/clarification to complicated topics in these classes.
- B. MENTOR GROUP:** Apart from the academic needs of its students the college also plays an important role in students' life by providing them guidance, support and counselling to face the challenges of their personal and social life through the Mentor Groups.
- C. HOBBY GROUPS:** Students may also join hobby classes in music department or participate in Fine Arts workshops /Theatre-workshop that are organized for the inter-college Youth festivals.
- D. COPE Community/ Mental Health Club.**

Morale Booster

Prizes are awarded to promising students at the Annual Prize Distribution Function, for securing first, second & third position in the aggregate, and also for securing first & second position in the individual subjects in the Annual as well as Mid Term Tests as per rules of the college. Apart from academic prize winners, outstanding performers in sports, NSS and cultural activities are also felicitated.

Notice of Annual General Meeting of PTA

Parents may please make it convenient to attend the Annual General House / Meeting of the Parent Teacher Association (PTA) on 2nd week of September, 2024.

It may please be noted that no separate communication regarding the Meeting will be sent. It is the duty of the students to remind and persuade their parents/ guardians to attend the same. Parents must note that their presence, in person, is mandatory during admission or re-admission and during all disciplinary proceedings of their ward.

Further, their written consent is also essential for their ward's participation in any educational tour or inter-college event. Parents/ Guardians are requested to remain in contact with the college administration regarding the progress of their wards.

ANTI-SMOKING/ TOBACCO/ DRUG WARNING

Smoking and use of tobacco products/drugs is strictly prohibited in the college campus and hostel. Appropriate disciplinary/legal action will be initiated against the guilty.

CODE OF CONDUCT AND DISCIPLINE FOR STUDENTS

The College shall have the jurisdiction over the conduct of its students and to take cognizance of all acts of misconduct, including incidents of ragging or otherwise which may take place in the College campus. Every student will have to observe the following Code of Conduct and Discipline in the college campus:

1. He/she shall be regular in classes. The name of a student will be struck off from the college rolls, if he/she remain absent without sanctioned leave for continuous 10 days.
2. Readmission must be sought within seven days of name struck off and the student must be accompanied by his/her parent(s) or guardian.
3. A student without an identity card, duly signed by the Principal, is deemed an outsider and will not be allowed to enter the college premises.
4. All the students are advised to see the college notice board, website and their emails daily.
5. Participating in following activities will invite disciplinary action by the college administration:
 - a) Organizing meetings, processions and slogan shouting without prior permission.
 - b) Loitering aimlessly in the corridors, making noise or disturbing / disrupting classes.
 - c) Smoking, taking drugs/alcohol, chewing tobacco, spitting in the campus.
 - d) Indulging in any rash/unbecoming behavior with the students or the administration.
 - e) Damaging /defacing the property of the institute or an individual.
 - f) Writing obscenities/dirty words on black boards, walls or furniture; banging doors or furniture etc.
 - g) Pasting posters on the walls or notices on the Notice Board without prior permission.
 - h) Interacting with media, in any form whatsoever, on behalf of the College, without the permission of the College authorities.
 - i) Bringing outsiders/miscreants/anti-social elements to the campus.
 - j) Using mobile phones in the campus, except in the space specified (college canteen).
 - k) Parking vehicles in area earmarked for the college staff.
 - l) Rash driving, playing loud music in the campus that may cause any inconvenience to others.
6. Students must deposit their dues on the dates notified otherwise their names will be struck off from the college rolls at the end of that month.
7. Students are expected to use 'social media' carefully and responsibly.
8. Submission of false information of any kind for admission or scholarship etc is a serious offence. Penal proceedings will be initiated and admission will be cancelled forthwith.
9. All the students are expected to be readily available for social service and other college activities.
10. All the students will be the ambassadors of the college outside the campus too, so they should be courteous.

ZERO TOLERANCE TO RAGGING

RAGGING is completely banned in and around the College campus and hostel, and any one indulging in the same will be punished appropriately as per law which may include imprisonment, fine or both, besides expulsion from the college.

Note: Every student, at the time of admission, must fill an online anti-ragging undertaking either at the site www.amanmovement.org or www.antiragging.in and must abide by it.

COMMITTEES FOR THE SESSION 2024-2025

Advisory Committee:

1. Dr. Mast Ram (Convener)
2. Dr. Rajan Tanwar
3. Dr. Pooja Kashyap
4. Dr. Hem Raj Surya
5. Mr. Sohan Singh
6. Dr. Arun Kumar

Building and College Purchase/ Development Committee:

1. Principal
2. Dr. Mast Ram (Convener)
3. Mr. Sandeep Sharma
4. Dr. Jitender Kumar
5. Pradhan, Batal Panchayat
6. SDO, HPPWD
7. President, PTA
8. President, OSA
9. Senior Teacher (Concerned Deptt.)
10. Mr. Buli Chand (SLA)
11. Mr. Rajeshwar Sharma (Clerk)
12. Store Incharge (Concerned Deptt.)

Rusa Coordination Committee:

1. Dr. Hem Raj Surya (Convener)
2. Dr. Dhan Dev Sharma
3. Mr. Sandeep Sharma
4. Dr. Jitender Kumar
5. Mrs. Suman Kumari
6. Mr. Raju

House Examination Committee:

1. Mr. Sohan Singh (Convener)
2. Dr. Amit
3. Dr. Dhan Dev Sharma
4. Mr. Chaman Pista
5. Mr. Neeraj Sharma
6. Mr. Khem Raj
7. Mr. Buli Chand
8. Ms. Nirmla Devi, Peon.

UGC Affairs Committee:

1. Dr. Hemraj Surya (Convener)
2. Dr. Jitender Kumar
3. Dr. Sanjeev Kumar
4. Mr. Yesh Pal
5. Ms. Arun Bala (Librarian)
6. Mr. Raju (Sr. Assistant)

Bursar:

1. Mr. Sandeep Sharma

General Purchase Committee:

1. Principal / DDO
2. Dr. Mast Ram (Convener)
3. Dr. Hem Raj Surya

4. Dr. Yashwant Shandil
5. Dr. Anjan Kaur
6. Mr. Chaman Pista
7. Ms. Arun Bala (Librarian)
8. Senior Teacher (Concerned Department)
9. Mr. Lalit Gupta (Supdt G-I)
10. Mr. Buli Chand (SLA)
11. SLA/JLA/LA (Concerned Lab / Store)
12. Mr. Rajeshwar Sharma (Clerk)

Internal Quality Assurance Cell:

1. Dr. Mast Ram (Convener)
2. Dr. Yashwant Shandil
3. Dr. Rajan Tanwar
4. Dr. Pooja Kashyap
5. Dr. Sandeep Gupta
6. Dr. Hem Raj Surya
7. Mr. Sohan Singh Negi
8. Dr. Arun Kumar
9. Dr. Sanjeev Kumar

CSCA Advisory:

1. Principal/DDO
2. Dr. Mast Ram (Convener)
3. Dr. Rajan Tanwar
4. Mr. Sohan Singh Negi
5. Dr. Sanjeev Kumar

BCA (Self-Financing):

1. Dr. Mast Ram (Co-ordinator)
2. Dr. Anjan Kaur
3. Mr. Chaman Pista
4. Mr. Yogesh Kumar
5. Mr. Raju (Sr. Asstt.)

PGDCA Committee (Self Financing Course):

1. Mr. Chaman Pista (Co-ordinator)
2. Mr. Buli Chand

Add-On-Course (Computer Application) Committee:

1. Dr. Veena Sharma (Co-ordinator)
2. Mr. Rajeshwar Sharma

Time Table Committee:

1. Mr. Sohan Singh Negi (Convener)
2. Dr. Dhan Dev Sharma
3. Dr. Amit
4. Mr. Chaman Pista

Prospectus-Cum- Library Identity Card Committee:

1. Mr. Sohan Singh Negi (Convener)
2. Dr. Veena Sharma
3. Dr. Anjan Kaur
4. Ms. Arun Bala (Librarian)

COMMITTEES FOR THE SESSION 2024-2025

Bus Pass Form Attestation:

1. Dr. Rajan Tanwar (Convener)
2. Dr. Hemraj Surya
3. Mr. Sohan Singh Negi
4. Dr. Parul Beri
5. Ms. Jyoti
6. Ms. Rekha Devi

(AISHE) All India Survey on Higher Education Committee:

1. Mr. Chaman Pista (Convener)
2. Dr. Dhan Dev Sharma
3. Dr. Sanjeev Kumar
4. Mr. Yogesh Kumar
5. Ms. Arun Bala (Librarian)

Discipline Committee:

1. Mr. Sohan Singh Negi (Convener)
2. Dr. Arun Kumar
3. Mr. Yesh Pal
4. Mr. Sandeep Sharma
5. Ms. Hem Lata
6. Mrs. Arun Bala

Scholarship Committee:

1. Dr. Amit (Convener)
2. Ms. Suman Kumari
3. Dr. Parul Beri
4. Mr. Chaman Pista
5. Ms. Jyoti
6. Mr. Raju (Sr. Asstt)

Cell for Empowerment of SC/ST/OBC/Minorities/Specially Aabled:

1. Dr. Yashwant Shandil (Convener)
2. Dr. Anjan Kaur
3. Mr. Chaman Pista
4. Ms. Rekha

Anti ragging committee:

1. Dr. Mast Ram (7018012362) (Convener)
2. Dr. Rajan Tanwar (9805961079)
3. Dr. Hem Raj Surya (9816095440)
4. Dr. Arun Kumar (94592-71661)
5. Dr. Veena Sharma (89882-46685)
6. Ms. Hem Lata (98826-250297)
7. SHO, PS, Arki
8. Mr. Lalit Gupta (Supdt. G-II)

Result Analysis Committee:

1. Mr. Sohan Singh (Convener)
2. Dr. Amit
3. Dr. Dhan Dev Sharma
4. Mr. Chaman Pista
5. Mr. Neeraj Sharma

HPU Youth Festival/Cultural committee:

Group 1

1. Dr. Rajan Tanwar (Convener)
2. Ms. Pooja Kashyap
3. Dr. Sanjeev
4. Mr. Buli Chand

Group 2

1. Dr. Sandeep Gupta (Convener)
2. Mr. Yogesh
3. Ms. Parvati
4. Mr. Lokesh

Group 3

1. Dr. Sandeep Gupta (Convener)
2. Dr. Anjan Kaur
3. Mr. Yogesh Kumar
4. Ms. Hem Lata
5. Ms. Rekha

Group 4

1. Dr. Rajan Tanwar (Convener)
2. Dr. Parul Beri
3. Ms. Arun Bala
4. Mr. Ved Prakash
5. Mr. Sudhir Pal

Literary Society:

1. Dr. Rajan Tanwar (Convener)
2. Ms. Pooja Kashyap
3. Dr. Veena Sharma
4. Dr. Sanjeev Kumar
5. Mr. Yogesh Kumar

Sports Committee:

1. Dr. Anjan Kaur (Convener)
2. Mr. Sohan Singh Negi
3. Dr. Dhan Dev Sharma
4. Mr. Ved Prakash (LA)

Magazine Committee:

1. Dr. Rajan Tanwar (Convener)

Editors:

1. Dr. Jagdish Chand Sharma (Sanskrit)
2. Dr. Sandeep Gupta (Pahari Section)
3. Dr. Rajan Tanwar (Hindi Section)
4. Dr. Veena Sharma (Chronicle Section)
5. Ms. Pooja Kashyap (English Section)
6. Dr. Yashwant Shandil (Science Section)
7. Dr. Parul Beri (Commerce Section)

COMMITTEES FOR THE SESSION 2024-2025

Library Committee:

1. Dr. Sandeep Gupta (Convener)
2. Dr. Veena Sharma
3. Dr. Parul Beri
4. Ms. Jyoti
5. Ms. Arun Bala (Librarian)
6. Ms. Manju (Asst. Librarian)
7. Mr. Jagtar Singh

Career Counselling Committee:

1. Dr. Mast Ram (Convener)
2. Ms. Pooja Kashyap
3. Mr. Sohan Singh Negi
4. Dr. Arun Kumar
5. Dr. Veena Sharma
6. Mr. Yesh Pal

Women grievances Redressal Committee

1. Dr. Anjan Kaur (98171-83007)
2. Dr. Veena Sharma (89882-46685)
3. Mrs. Hem Lata (98826-25097)
4. Mrs. Jyoti (85807-89029)
5. Dr. Parul Beri (82193-37727)

IC (Internal Committee under Sexual Harasment of Women at work place (Prevention, Prohibition and Redressal) Act, 2013

1. Dr. Anjan Kaur (98171-83007)
2. Dr. Veena Sharma (89882-46685)
3. Ms. Hem Lata (9882625097)
4. Ms. Arun Bala (9418474511)
5. Dr. Rajan Kumar Tanwar (9418978683)
6. Dr. Sanjeev kumar (8744831959)
7. Ms. Neelam Sharma (Advocate) 7018288222

Canteen Committee:

1. Mr. Sohan Singh Negi (Convener)
2. Dr. Dhan Dev Sharma
3. Dr. Amit
4. Dr. Veena Sharma
5. Ms. Arun Bala

Cleanliness management Committee:

1. Dr. Dhan Dev Sharma (Convener)
2. Mrs. Hem Lata
3. Ms. Suman Kumari
4. Ms. Rekha Devi
5. Mr. Ved Prakash (LA)
6. Ms. Parvati Devi (LA) and All Class-IV

Disaster Management Committee:

1. Dr. Dhan Dev Sharma (Convener)
2. Dr. Amit
3. Mr. Chaman Pista
4. Ms. Manju
5. Mr. Buli Chand

Audio System Committee:

1. Dr. Sandeep Gupta (Convener)
2. Mr. Yogesh Kumar

First Aid Committee:

1. Mr. Yogesh Kumar (Convener)
2. Mr. Yesh Pal
3. Dr. Parul Beri
4. Ms. Hem Lata
5. Ms. Rekha
6. Ms. Parvati Devi (LA)

Press and Photography:

1. Dr. Rajan Tanwar (Convener)
2. Ms. Pooja Kashyap
3. Dr. Dhan Dev Sharma
4. Mr. Devin Sharma

IT / Smart Class Room/CCTV/Website Committee:

1. Dr. Mast Ram (Convener)
2. Dr. Jitender Kumar
3. Mr. Sandeep Sharma
4. Mr. Devin Sharma
5. Mr. Neeraj Sharma
6. Mr. Sudhir Pal

Annual Report Writing:

1. Dr. Rajan Tanwar (Convener)
2. Dr. Hem Raj Surya
3. Ms. Pooja Kashyap
4. Dr. Sanjeev Kumar

OSA/Alumni (Old Students Association):

1. Dr. Sandeep Gupta (Convener)
2. Dr. Hem Raj Surya
3. Ms. Jyoti
4. Ms. Suman
5. Mr. Neeraj Sharma
6. Sh. Ved Prakash

PTA (Parents Teacher's Association):

1. Dr. Hem Raj Surya (Convener)
2. Dr. Amit
3. Dr. Veena Sharma
4. Mr. Chaman Pista
5. Ms. Suman Kumari

National Service Scheme:

1. Dr. Amit (Programme Officer Wing-I)
2. Ms. Rekha (Programme Officer Wing-II)

Rovers & Rangers:

1. Prof. Sandeep Sharma (Coordinator)
2. Ms. Hemlata

COMMITTEES FOR THE SESSION 2024-2025

In-Charge, NCC:

1. Dr.Arun Kumar (Coordinator)

Youth Red Cross & Red Ribbon Club:

1. Mr.Yogesh Kumar(Coordinator)

Road Safety Club Committee:

1. Mr. Sohan Singh Negi (Coordinator)
2. Dr. Dhan Dev Sharma
3. Ms. Rekha
4. Ms. Jyoti
5. Mr. Neeraj Sharma

Anti-drug Club

1. Dr. Hem Raj Surya (Coordinator)

Electoral Literacy Club

1. Mr.Yesh Pal (Coordinator)

Eco Club

1. Dr. Jitender kumar (Coordinator)

Hostel Committee

1. Prof. Pooja Kashyap (Convenor)
2. Dr. Anjan Kaur
3. Dr. Parul Beri
4. Prof. Suman
5. Prof. Rekha Devi

NEP Committee

1. Dr. Rajan Tanwar (Convenor)
2. Dr. Hem Raj Surya
3. Dr. Yashwant
4. Prof. Hemlata

HOSTEL ADMISSION:

Govt. G.C.Arki will provide a hostel facility to female students from this session. Admission to the hostel will strictly be on a merit basis subject to the prescribed reservation policy of the government. Admission to hostel will commence after the admission process is complete.

ELIGIBILITY CONDITIONS (in brief):

- Only those students will be considered for admission to the hostel who have deposited their entire college fees and have permanent residences beyond a radius of 20 Km from G. C. Arki. A certificate to this effect is compulsory.
- As per the rules of H.P. Govt. seats are reserved for SC, Backward classes, IRDP, Physically Handicapped candidates, wards of Army Personnel, Ex-Servicemen, outstanding Sports Persons, and students who have excelled in cultural activities. Only those students who seek admission to the College before the expiry of the admission date (without a late fee) are eligible to be admitted to the Hostel.
- Only those students will be considered for the sports quota, who have participated in the District / State/National level tournaments. Original certificates will be verified at the time of admission. (In case of a tie, trials may be held.)

Electricity Maintenance Committee

1. Dr. Jitender (Convenor)
2. Prof. Yogesh
3. Mr. Prakash (peon)

Water Supply & Maintenance Committee

1. Prof. Sohan Singh Negi (Convenor)
2. Prof. Sandeep Sharma
3. Mr. Prem (peon)

Anti – Ragging Squad Committees

Arts and Commerce Block

1. Dr. Sandeep Gupta (Convenor)
2. Prof. Pooja Kashyap
3. Prof. Yashpal
4. Dr. Veena Sharma
5. Prof. Yogesh
6. Prof. Chaman Pista

Science Block

1. Dr. Mast Ram (Convenor)
2. Dr. Hem Raj Surya
3. Dr. Yashwant
4. Dr. Jitender
5. Dr. Dhan Dev
6. Prof. Jyoti
7. Prof. Devin Sharma

Administrative Block & Canteen

1. Dr. Rajan Tanwar (Convenor)
2. Prof. Sohan Negi
3. Dr. Arun Kumar
4. Prof. Sandeep Sharma
5. Dr. Parul Beri

- Only those students who have secured 1st, 2nd or 3rd position in District/State/National level sports / cultural events will be considered for the quota meant for outstanding students in Sports/cultural activities. It will be mandatory for these students admitted against sports and cultural quotas to participate in sports/cultural events.
- All the students seeking admission to the hostel are required to deposit the Hostel Admission Form in the college office on or before the last date of admission. (Without late fee)
- Forms submitted in the office are scrutinized by the hostel committee and a merit-wise list of the students is prepared and displayed on the notice board.
- At the beginning of the session all the vacant seats in the hostel, are allotted to the students based on merit in their respective category
- In case, any seat falls vacant, it is allotted to the next student on the merit list.
- The students who seek admission to the hostel are required to compulsorily participate in college activities like sports, cultural activities, N.S.S. / N.C.C. etc.
- If any seat falls vacant during the session, it is filled strictly following the merit list prepared at the beginning of the session.

DOCUMENTS/ CERTIFICATES REQUIRED FOR ADMISSION:

The following certificates issued by the respective competent authority, are required for admission to hostels

- A medical fitness certificate issued by a medical officer from a Govt. hospital is mandatory.
- SC/ST certificate issued by a first-class magistrate.
- Handicapped certificate issued by C.M.O.
- District/State/National Level participation in sports certificate issued by the respective authority.
- An undertaking is to be given by the Parent that his/her ward does not suffer from any physical or mental illness, and if, she develops any physical or mental illness or abnormality of behaviour during her stay in the college hostel which may cause hindrance in the daily routine of co-boarders, the college authorities reserve the right to cancel the allotment of room in the hostel to her.
- An undertaking is to be given by the Parent that his/her ward will not indulge in any act that comes in the category of ragging.
- Residence proof, signed by a competent authority, specifying distance from GC Arki.
- Information regarding local guardians needs to be provided on a separate form along with a passport-size photograph of the guardian, and his/her specimen signature and contact number duly verified by the parent.

Note: A separate document dealing with detailed admission procedure, rules & regulations, fee structure etc. will be prepared by the Hostel Committee. Students seeking admission to the hostel can obtain this document from the Hostel Committee.

TEAM PRESIDENT/INCHARGE SESSION 2024-25

Games	President	Games	President
1. Athletics (Men)	Dr. Hemraj Surya	9. Kabaddi (Men)	Dr. Arun Kumar
Athletics (Women)	Prof. Suman	Kabaddi (Women)	Prof. Joyti
2. Badminton (Men)	Prof. Yogesh Kumar	10. Kho - Kho (Men)	Dr. Yashwant
Badminton (Women)	Prof. Rekha Devi	Kho - Kho (Women)	Dr. Anjan Kaur
3. Basketball (Men)	Dr. Dhan Dev Sharma	11. Table Tennis (Men)	Prof. Sohan Singh Negi
Basketball (Women)	Dr. Parul Beri	Table Tennis (Women)	Prof. Pooja Kashyap
4. Boxing (Men)	Dr. Sandeep Gupta	12. Volleyball (Men)	Dr. Jitender Kumar
5. Chess (Men)	Prof. Yash Pal	Volleyball (Women)	Dr. Veena Sharma
Chess (Women)	Ms Ritika	13. Hockey (Men)	Dr. Rajan Tanwar
6. Cricket (Men)	Dr Sanjeev Kumar	14. Judo (Men)	Dr. Amit
7. Cross Country (Men)	Dr. Chaman Pista		
Cross Country (Women)	Prof. Hemlata		
8. Football (Men)	Prof. Sandeep Sharma		

TEACHING FACULTY



Dr. Jagdish Chand
Associate Professor
Sanskrit



Dr. Mast Ram
Associate Professor
Physics



Dr. Rajan Tanwar
Associate Professor
Hindi



Dr. Sandeep Gupta
Assistant Professor
Music (I)



Dr. Hemraj
Assistant Professor
Zoology



Prof. Pooja Kashyap
Assistant Professor
English



Prof. Sohan Singh Negi
Assistant Professor
Sociology



Dr. Arun Thakur
Assistant Professor
Commerce



Dr. Anjan Kaur
Assistant Professor
Pub. Administration



Prof. Sandeep Sharma
Assistant Professor
Commerce



Prof. Yashpal Sharma
Assistant Professor
Pol. Science



Dr. Jitender Thakur
Assistant Professor
Botany



Dr. D.D. Sharma
Assistant Professor
Geography



Dr. Amit
Assistant Professor
Geography



Dr. Veena Sharma
Assistant Professor
English



Dr. Sanjeev Kumar
Assistant Professor
English



Dr. Parul Beri
Assistant Professor
Commerce



Prof. Chaman Pista
Assistant Professor
Mathematics



Prof. Suman
Assistant Professor
Mathematics



Prof. Yogesh Kumar
Assistant Professor
Music (V)



Dr. Yashwant Shandil
Assistant Professor
Chemistry



Prof. Hemlata
Assistant Professor
History



Prof. Joyti
Assistant Professor
Physics



Prof. Rekha Devi
Assistant Professor
Economics



Ms. Ritika Verma
(BCA Faculty)



Mr. Devin Sharma
(BCA Faculty)



Mr. Neeraj Sharma
(BCA Faculty)



Mr. Khem Raj
(BCA Faculty)



Ms. Suman
(BCA Faculty)

NON TEACHING FACULTY



Ms. Arun Bala
Librarian



Ms. Manju
Assistant Librarian



Sh. Lalit Gupta
Superintendent



Sh. Raju
Senior Assistant



Sh. Rajeshwar
Clerk



Sh. Bull Chand
SLA



Sh. Sudhir Pal
SLA



Sh. Laxak Ram
SLA



Sh. Ved Prakash
JLA



Ms. Parvati
LA



Sh. Prakash
Peon



Sh. Jagtar
Peon



Ms. Roshni
Peon



Ms. Nirmla
Peon



Ms. Asha
Peon



Ms. Asha Devi
Peon



Sh. Pream
Cleaner



Ms. Indra
Cleaner



ARTS BLOCK



SCIENCE BLOCK



CAMPUS GROUND



DIGITAL GATE



HOSTEL



gcarki-hp@nic.in



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Government College Arki (H.P.)